

THOMASTON PUBLIC SCHOOLS
Thomaston, Connecticut

Request For Replenishing of Emergency Cash

Date of Request: _____ Location: _____
Requested By: _____

Date of Expenditure	Supplier	Description	Amount
Total Funds		Expended	
Cash		Unexpended	
Cash		(Over) Short	
Total Emergency Cash Authorized			

Above expenditures totaling \$ _____ made on behalf of the Board of Education and requested for replenishment is in order.

Approved By (print name)

Approved By Signature

Date