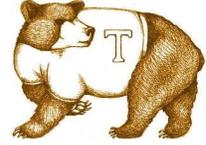


Thomaston Public Schools

Synchronous Learning Code of Conduct



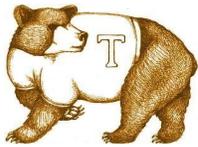
As a remote learner at this school, we maintain the same expectations of conduct as we do when you are physically in school. We are committed to active learning and creating a positive learning environment where every student is respected and the opinions of others are valued. All of the student conduct expectations outlined in the student handbooks and Board of Education policies are still fully in effect.

Student Expectations

- Grades PK-3 (with support from parents and/or teachers)
 - Participate in learning activities and complete work within the designated time period
 - Commit to learning duration outlined in the schedule
 - Students and/or parents will communicate with teachers to answer questions
 - Remember to be respectful of classmates and adults at all times.
 - Continue practicing Whole Body Listening, just like when you're in your classroom!

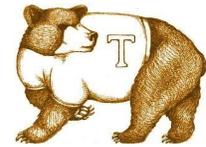
- Grades 4-12
 - Take responsibility for their learning by participating, completing the assigned work, and responding to teacher posts or requests for feedback in a timely manner
 - Commit to learning duration outlined in the schedule
 - Ask your teacher for help if you are confused by a lesson or feel like you are falling behind
 - Being thoughtful and kind in your online communications with your peers and teachers. All online activity should be school appropriate
 - Use Google Chats for instructional purposes only

Please keep reading for our Google Meet expectations.



Thomaston Public Schools

Synchronous Learning Code of Conduct



Google Meet Expectations

Attendance

- When a student logs in, the student is present. The teacher will decide the time frame student needs to be on the video. Students must be in every class brief and debrief.

What to do when you log in to Google Meet

- When you enter the Google Suite, mute yourself (if you are not already muted).
- Turn your camera on.

How to Participate in the Google Meet

- When you have a question, use the chat feature and wait for your teacher to call on you.
- When you have something to contribute to what is being said, but it is not your turn, use the chat feature in the right-hand corner of your meeting screen.
- Wait for the teacher to call on you to unmute yourself.

How to Be a Good Digital Citizen

- Remember, your computer IS your classroom for now - so ask yourself, would I write/share/say this while in my classroom in person with my teacher and classmates? If the answer is 'no,' most likely it is not appropriate for your online classroom, either.
- What you post online stays online forever, so make sure you're proud of what you share - it will always be there! Once a message is sent to the group, there is no taking it back.
 - **Tip:** Read everything out loud before you send it and remember no one can see your facial expression or hear the tone of your voice.
- Remember to use appropriate language. Excessive use of "chat" or "instant messaging" jargon is not acceptable.

Behavior

- Teachers have discretion to remove you from the Google Meet if your behavior becomes a distraction to the class. If it is egregious, then students will be referred to administration.
- Just as if you were in class, taking video or pictures of any class interactions, classmates, or the teacher is prohibited. Obviously then, the sharing or posting of any such videos or pictures is, too. It may actually be illegal to do so, it is a violation of educational privacy laws.