

Minutes
THOMASTON BOARD OF EDUCATION
Regular Meeting

Thomaston Town Hall – Meeting Room One

Date: Monday, August 8, 2011

7:00 p.m.



Members: Laurie Barrett, Chair; Beth Keutzer, Vice Chair; Lucy Santopietro, Secretary; Laura Fitch, Treasurer; Joanne Gilland, Holly Herbert, Roxy Fainer, and George Counter Members (and a position vacated by Steve Catania effective June 15, 2011)

Minutes

Present: Roxy Fainer, Laura Fitch, Beth Keutzer, George Counter, Holly Herbert and Joanne Gilland

Absent: Lucy Santopietro and Laurie Barrett

Also Present: Superintendent, Lynda Mitchell; Business Manager, Sue Laone; Pupil Services Director, Nancy Schnyer; Black Rock School/Thomaston Center School Administrator, Anne Uberti; High School Administrator, John Perrucci; and Board Clerk, Patricia George

I. Establishment of a quorum and call to order:

Presiding Board Member Beth Keutzer established a quorum and called to order the Regular Meeting of the Thomaston Board of Education at 7:02 p.m.

II. Pledge of Allegiance:

Beth Keutzer led the pledge of allegiance.

III. Approval of Agenda:

On a motion made by Roxy Fainer and seconded by Holly Herbert to approve/accept the agenda as presented; no further discussion; motion carried unanimously.

IV. Approval of Minutes:

June 9, 2011:

On a motion made by George Counter and seconded by Holly Herbert to approve/accept the minutes of the Special Meeting of the Board of Education dated Thursday, June 9, 2011; no further discussion, Joanne Gilland abstained; motion carried unanimously.

June 13, 2011:

On a motion made by George Counter and seconded by Roxy Fainer to approve/accept the minutes of the Regular Meeting of the Board of Education dated Monday, June 13, 2011; no further discussion; Holly Herbert abstained; motion carried unanimously.

June 22, 2011:

On a motion made by George Counter and seconded by Roxy Fainer to approve/accept the minutes of the Special Meeting of the Board of Education dated Wednesday, June 22, 2011; no further discussion; Joanne Gilland abstained; motion carried unanimously.

V. **Student Presentations:** n/a

VI. **Communications:**

A. New Hires:

On a motion made by Joanne Gilland and seconded by George Counter to approve/accept the new hires as presented.

Further Discussion:

Board member, George Counter asked if the French teacher position was full-time or part-time to which Mr. Perrucci answered full-time.

Board member, George Counter made an inquiry with regards to the 10-month secretarial position at Black Rock School. Principal Uberti indicated that the 10-month secretarial positions at both Black Rock School and Center School had been eliminated.

Motion carried unanimously.

B. Resignations/Terminations:

On a motion made by George Counter and seconded by Roxy Fainer to approve/accept the resignations and terminations as presented.

Further Discussion:

Board member Roxy Fainer asked why the Library Media Specialist had resigned from her position at Center School. Principal Uberti indicated that the Library Media Specialist, Shannon Betts had taken a part-time position in the Torrington School System because her children were still of a young age.

Motion carried unanimously.

C. Athletics:

1. On a motion made by George Counter and seconded by Holly Herbert to approve/accept the coaches for the 2011/2012 year as presented; no further discussion; motion carried unanimously.
2. Board member George Counter, as a member of the Athletic subcommittee reviewed what was discussed during their meeting of Monday, April 11th. Items discussed included Coaches rehiring procedure; No School, No Game Policy; Berkshire League Tournament; and the Athletic Budget.

D. Transfers:

On a motion made by Roxy Fainer and seconded by Holly Herbert to approve/accept the transfers as presented; no further discussion; motion carried unanimously.

E. Leaves of Absence:

On a motion made by Joanne Gilland and seconded by Holly Herbert to approve/accept the leaves of absence as presented; no further discussion; motion carried unanimously.

F. Field Trips:

On a motion made by Roxy Fainer and seconded by Holly Herbert to approve/accept the field trips as presented; no further discussion; motion carried unanimously.

G. Correspondence: n/a

H. Schedule K Assignments:

On a motion made by Roxy Fainer and seconded by George Counter to approve/accept the Schedule K assignments as presented; no further discussion; motion carried unanimously.

I. 2011/2012 School Calendar Revision:

On a motion made by Roxy Fainer and seconded by George Counter to approve/accept the 2011/2012 School Calendar revision as presented; no further discussion; motion carried unanimously.

VII. Superintendent's Report:

- A. CAPT/CMT: Superintendent Mitchell indicated that administrators Anne Uberti and John Perrucci would be presenting reports on CAPT and CMT results at the September Board Meeting.
- B. Superintendent Mitchell provided the Board with an update on the phone system. Installation will begin at the school level with an anticipated completion date of August 24th.

VIII. Business Manager's Report:

Business Manager, Sue Laone indicated that she is still in the process of closing out last year's budget. Her anticipated final projection is \$2,000 under budget.

IX. Administrators' Reports:

- A. Anne Uberti, BRS/TCS: Two Schools, One Mission:
Ms. Uberti had nothing to add to her written report
- B. High School Principal, John Perrucci
The main focus of Mr. Perrucci's oral/written report was a new Master Schedule for the high school. He reviewed the key points with the Board. He also talked about the high school grading policy and its components and shared a policy proposal for Use of Cellular Telephones/Electronic Devices.
- C. Pupil Services Director, Nancy Schnyer
Ms. Schnyer indicated that she was answering state compliance inquiries on the focus monitoring issues. She also included information on English Language Learners, IEP Direct and the Autistic Summer School.

X. Standing Committee Reports:

A. Budget:

1. Summary by Budget Line Y-T-D expenditures

On a motion made by Laura Fitch and seconded by George Counter to approve/accept the budget line expenditures of \$793,757.76; no further discussion; motion carried unanimously.

2. Budget Line Transfers n/a

B. Curriculum and Instruction: n/a

C. Maintenance/Facilities:

Mr. Dennis O'Sullivan was asked to explain why the grease traps at the Center School were not completed by the June 30th deadline. Mr. O'Sullivan indicated that he was responsible for the delay. He explained that the equipment is not a shelf item and has to be manufactured. He expects that the installation time will take approximately 3 to 4 days and that it should be in place by September 1st.

D. Technology: n/a

E. Personnel: n/a

F. Transportation: n/a

G. Athletics: n/a

H. Long Range Task Force/Building Committee: n/a

I. Policy:

1. Cyber bullying

Superintendent Mitchell indicated that is time to scan the old document and see what needs to be updated and edited.

J. Government Relations: n/a

K. Affiliations:

Board members were reminded to review the registration information for the November 18-19 CABE/CAPSS Convention at the Mystic Marriott in Groton Connecticut

L. Legislation: n/a

XI. Public Participation: n/a

XII. Old Business:

XIII. New Business:

XIV. Items for Future Agendas:

XV. Executive Session: n/a

XVI. Adjournment:

On a motion made by Roxy Fainer and seconded by Holly Herbert to adjourn the Regular Meeting of the Board of Education at 8:19 p.m.; no further discussion; motion carried unanimously.