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**MINUTES**  
**THOMASTON BOARD OF EDUCATION REGULAR MEETING**  
<https://youtu.be/65xwj3mPMQ8>  
**Monday, June 8, 2020**  
**7:00 p.m.**

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Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

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**Members:**

**Beth Campbell, Chairperson**  
**David Colavecchio, Vice Chairperson**  
**Heather Patchell, Secretary**  
**Roxy Fainer, Treasurer**  
**Francine Coss, Superintendent**

**Salvatore SantaMaria**  
**Frank Treglia**  
**Jennifer Nolan**  
**Matthew VanOrmer**  
**Sarah Ethier**

**Student Representatives 2019-2020**

**Jacob Field**  
**Isabella Guerrero**  
**McKenna O'Sullivan**

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1. **Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 – Quorum*)
    - 1.1. **Chairperson Beth Campbell** called the meeting to order at 7:03PM
    - 1.2. **Board Members in Attendance: Chairperson Beth Campbell, Vice Chairperson David Colavecchio, Secretary Heather Patchell, Treasurer Roxy Fainer, Frank Treglia, Salvatore SantaMaria, Matthew VanOrmer, Sarah Ethier, Superintendent Francine Coss**
    - 1.3. Board Members Absent: **Jennifer Nolan**
    - 1.4. Student Representatives in Attendance: **Jacob Field and McKenna O'Sullivan**
    - 1.5. Student Representative Absent: **Isabella Guerrero**
    - 1.6. Others in Attendance: Andrea Peters, Kristin Bernier, John Perrucci, Kristin Raymond, Jonathan Kozlak, Eric Martin, Stacey Sefcik (host)
    - 1.7. Members of the Public: The youtube link was posted on the Thomaston schools website and it was included on the agenda.
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**2. Pledge of Allegiance**

**3. Approval of Agenda ▲** (*Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination*)

**Sarah Ethier motioned and Matthew VanOrmer** seconded to accept/approve the Regular Meeting Agenda of the Board of Education, June 8, 2020 with the following amendments:

Amend agenda to allow for board action on item 11.2.1 as written and to allow for board action on item 11.2.2.1 , specifically to allow for the board to fast track the approval process for 11.2.2.1 as written and to move discussion item 11.2.2.1 to action item 11.2.3.4.2 and, finally, to remove item 10.2.2.4 - Todd Bendtsen - Business Manager - Central Office.

Discussion: None

Motion Carried: 8-0-0

**4. Public Participation ▲▲▲** (*Bylaws of the Board 9325 – Meeting Conduct*)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy.  
Thank you.

4.1. One comment was submitted via the Thomaston Board of Education Google form:

**Jennifer Guerin, 390 D Welton Way stated:** The town has done a wonderful job celebrating graduating seniors and the PTA did an amazing job bringing gifts to the 6th graders. Is there a plan to celebrate the current 8th graders? The transition to high school is an important achievement and some students will be going to different high schools next year. I strongly feel that this Thank you.

- 5. Approval of Minutes ▲** (*Bylaws of the Board 9326 – Minutes*)
- 5.1. Regular Board of Education Meeting Minutes Dated May 11, 2020
  - 5.2. Special Meeting of the Board of Education Dated May 26, 2020

**Salvatore SantaMaria motioned and Matthew VanOrmer seconded** to accept/approve the Board of Education Meeting Minutes Dated May 11, 2020 as presented.

Discussion: None

Motion Carried: 8-0-0

**Sarah Ethier motioned and Matthew VanOrmer seconded** to accept/approve the Special Board of Education Meeting Minutes Dated May 26, 2020 as presented.

Discussion: None

Motion Carried: 8-0-0

- 6. Recognitions ▲** (*Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board*)
- 6.1. Rotary Student of the Month - June 2020 - Juliana Mauriello
  - 6.2. Thomaston Public Schools Student of the Month Recipients - June 2020
    - 6.2.1. Alyssa Zakorchevnoy - Grade 11
    - 6.2.2. Aurelia Barker- Grade 10
    - 6.2.3. Emma Marble- Grade 9
    - 6.2.4. Grace Kociszewski- Grade 8
    - 6.2.5. Katie Grabherr- Grade 7
    - 6.2.6. Addison Patchell- Grade 6
    - 6.2.7. Samantha Lee- Grade 5
    - 6.2.8. Aylin Lahey- Grade 4
    - 6.2.9. Emma Pagini- Grade 3
    - 6.2.10. Brody Luchun- Grade 2
    - 6.2.11. Ivan Chen- Grade 1
    - 6.2.12. Kaylani Marble - Kindergarten
  - 6.3. Invention Convention U.S. National Finalists - Thomaston Public Schools
    - 6.3.1. Madison Nevers
    - 6.3.2. Abigail Sedgwick

6.3.3. Chloe Simoes

6.4. Patrick Chesanek - Videographer - Rotary Student of the Month Ceremonies

6.5. Mrs. Kristin Bernier, Thomaston Center School Principal, Outstanding Administrator of the Year

**7. Presentations** ▲▲▲ (Bylaws of the Board 9410 – Public Announcement of Accomplishments)

7.1. One School One Book - Jonathan Kozlak - Black Rock School

7.2. Spirit Week - Black Rock School - Jonathan Kozlak

7.3. One School One Book - Thomaston Center School

7.4. High School Graduation Ceremony 2020 - New Executive Order - Superintendent Coss

<https://youtu.be/65xwj3mPMQ8?t=1244>

**8. Student Representatives Report** ▲▲▲ (Bylaws of the Board 9160 – Student Representation on the Board of Education) - NONE

**9. Chairperson’s Report** ▲▲▲ (Bylaws of the Board 9121 – Office of the Chairperson)

9.1. 2021-2022 Thomaston Public School District Calendar

9.2. Letter of Recommendation - Cesar Velez - Student Representative 2020-2021

**David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve the 2021-2022 Thomaston Public Schools District calendar as presented.**

Discussion: None

Motion Carried: 8-0-0

**David Colavecchio motioned and Matthew VanOrmer seconded to accept/approve Cesar Velez as the new student representative for the Board of Education for school year 2020-2021.**

Discussion: None

Motion Carried: 8-0-0

**10. Superintendent’s Report** ▲▲▲ (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

10.1.1.1. Thank you letter to John Perrucci from Superintendent Coss - End -of-Year Events Report - May 2020 Board Meeting

10.1.1.2. Residency Disenrollment Letter - Student A

10.1.1.3. Residency Determination/Disenrollment Letter - Student B

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- 10.1.1.4. Residency Determination/Disenrollment Letter - Student C
- 10.1.1.5. Parent Student Handbook - 2020-2021 - THS
- 10.1.1.6. Faculty Handbook - 2020-2021 - THS
- 10.1.1.7. Letter to ConnectiCare - Terminate Medical and Drug Plan - July 1, 2020 and Medicare Plan - January 1, 2021
- 10.1.1.8. Letter to ConnectiCare - Connecticare Medicare Supplemental Plan
- 10.1.1.9. DCF Reporting Protocol - Black Rock School, Thomaston Center School and Thomaston High School.
- 10.1.1.10. Thomaston Public Schools Reopening Plan
- 10.1.1.11. Letter - Director Robert Rubbo - Thomaston High School Graduation Plan - Option 4
- 10.1.1.12. Exit Interview Letters - Thomaston Public Schools - 2019-2020
  
- 10.1.2. Connecticut Association of Boards of Education (CABE)
  - 10.1.2.1. Establishment of Prioritized Learner Competencies/Standards for Grades K-12
  - 10.1.2.2. Establishment of a Model System(s) for Mastery-Based/Standards - Based Grading
  - 10.1.2.3. Establishment of Model Curricula in Subject Areas and Grade Levels K-12
  
- 10.1.3. Connecticut Association of Public School Superintendents (CAPSS)
  - 10.1.3.1. CAPSS Special Session
  - 10.1.3.2. High School Graduation Survey Results
- 10.1.4. U.S. Department of Education - None
  - 10.1.4.1. Final Title IX Rule
  - 10.1.4.2. Strengthening Protections for all Students Under Title IX
- 10.1.5. Connecticut State Department of Education (CSDE)
  - 10.1.5.1. Resources to Support Student Learning During School Closures Vol. 4
  - 10.1.5.2. Pandemic Electronic Benefits Transfer Program
  - 10.1.5.3. SNAP Pandemic Pamphlet
  - 10.1.5.4. Professional Support Series for Districts Series 6 - May 6, 2020
  - 10.1.5.5. Summer School Programming - Personal Protective Equipment
  - 10.1.5.6. High School Graduation Plans
  - 10.1.5.7. Lt. Governor's COVID-19 Computing Challenge
  - 10.1.5.8. Virtual Career Fair Memo - June 2 and 3, 2020
  - 10.1.5.9. Leadership Evidence-Based Practice Guide
  - 10.1.5.10. Policy Definition of Capital Expenditures for Land and Buildings
  - 10.1.5.11. High School Class of 2020 Graduation Ceremonies
  - 10.1.5.12. Professional Support Series for Districts Series 7 - May 11, 2020
  - 10.1.5.13. Professional Support Series for Districts Series 8 - May 12, 2020
  - 10.1.5.14. Rules for Operating Summer School During COVID-19

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- 10.1.5.15. Educator Evaluation and Support Plan (EESP) Submission
- 10.1.5.16. Graduation Rate Release - 2018-2019
- 10.1.5.17. Graduation Rate Insights - 2018-2019
- 10.1.5.18. Professional Support Series for Districts Series 9 - May 26, 2020
- 10.1.5.19. Videoconferencing: Guidelines to Keep You and Your Students Safe
- 10.1.5.20. Cybersecurity Recommendations for K-12 Schools
- 10.1.5.21. Moving Forward Together - CSDE News
- 10.1.5.22. Reopen Connecticut - Rules for Operating Summer School During COVID-19
- 10.1.5.23. Summer Schools Rules Summary
- 10.1.5.24. Poster Contest - Connecticut Department of Transportation
- 10.1.5.25. Joint Letter - Office of Early Childhood
- 10.1.5.26. Post Retirement Reemployment Memo
- 10.2. Reports, Contracts and General Information
  - 10.2.1. Reports
    - 10.2.1.1. Administrator Reports – June - 2020
      - 10.2.1.1.1 District Profile and Performance Report for School Year 2018-2019
    - 10.2.1.2. Enrollment Report - June 1, 2020
    - 10.2.1.3. Distance Learning - Francine Coss - Superintendent of Schools  
<https://youtu.be/65xwj3mPMQ8?t=1737>
  - 10.2.2. Contracts
    - 10.2.2.1. Effective School Solutions - 2020-2021
    - 10.2.2.2. Memorandum of Agreement - Teachers Education Association
    - 10.2.2.3. Michelina Stanley - Executive Secretary - Central Office
    - ~~10.2.2.4. Todd Bendtsen - Business Manager - Central Office~~
    - 10.2.2.5. Snow Removal Contract - Henry M. Osowiecki & Sons, Inc. - 2020-2021
    - 10.2.2.6. Thomaston Board of Education Amendment to Contract with All-Star
    - 10.2.2.7. Settlement Agreement and General Release - Brown and Brown of Connecticut, Inc.

**David Colavecchio motioned and Matthew VanOrmer seconded** to accept/approve the Settlement Agreement and General Release with Brown and Brown of Connecticut, Inc. as written by Attorney Nicholas Grello.

Discussion: <https://youtu.be/65xwj3mPMQ8?t=2167>

Motion Carried: 8-0-0

- 10.2.3. General Information Fund-Raisers
  - 10.2.3.1. Fund-Raisers - None

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- 10.2.4. Personnel (Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment)
  - 10.2.4.1. New Hire - None
  - 10.2.4.2. Transfers/New Assignments
    - 10.2.4.2.1. Kenneth Naylor - Class III to Class II Custodian - Black Rock School - Effective July 1, 2020
    - 10.2.4.2.2. Megan Fitzgerald - Extended School Year Special Education Teacher - 2020
  - 10.2.4.3. Retirements
    - 10.2.4.3.1. Theodore Wethered - Custodian - Black Rock School- Effective June 30, 2020
  - 10.2.4.4. Resignations
    - 10.2.4.4.1. Kristin Raymond - Assistant Principal - Thomaston High School - Effective June 30, 2020
  - 10.2.4.5. Renewals
    - 10.2.4.5.1. Bethany Preli - Registered Behavior Technician - Black Rock School
  - 10.2.4.6. Stipends
    - 10.2.4.6.1. Bryan Holmes - 2019-2020 STEM Competition Club Advisor - Thomaston High School
    - 10.2.4.6.2. Bryan Holmes - 2020-2021 STEM Competition Club Advisor - Thomaston High School

**David Colavecchio motioned and Matthew VanOrmer seconded to acknowledge the Superintendent's notification of Personnel, specifically, New Hire/ Transfers/ Retirements/ Resignations/ Renewals/ Stipends per Policy 4112/4212 Personnel - Certified/Non-Certified Appointment and Conditions of Employment as presented.**

Discussion: None

Motion Carried: 8-0-0

- 10.2.4.7. Family and Medical Leave Act (FMLA) (*Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act*)
  - 10.2.4.7.1. Request 1
- 10.2.4.8. Interns and Student Teachers (*Policy 1212 – Community Relations – School Volunteers*) - None
- 10.2.4.9. Field Trips (out of state) (*Policy 6153 - Instruction Field Trips - Secondary Schools*) - None
- 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

**11. Committee Reports ▲** (*Bylaws of the Board 9132 – Standing Committees*)

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- 11.1. Budget/Audit Committee (*Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports*)
  - 11.1.1. May 2020 Business Manager Report
    - 11.1.1.1. Business Report
      - 11.1.1.1.1. 2019-2020 Budget Table Without Encumbrances
      - 11.1.1.1.2. 2019-2020 Budget Table With Encumbrances
      - 11.1.1.1.3. 2019-2021 Grant Report
      - 11.1.1.1.4. 2019-2020 Projection Expenditures
      - 11.1.1.1.5. May - 2020 – 2019-2020 Fiscal Year: \$1,181,880.63

**David Colavecchio motioned and Matthew VanOrmer seconded** to accept / approve transfer request for the purchase of chrome books per Policy 3160 (Business/Non-Instructional Operations-Transfers of Funds Between Categories).

Discussion: None

Motion Carried: 8-0-0

**David Colavecchio motioned and Matthew VanOrmer seconded** to accept / approve Business and Finance Report and Expenditures per Policy 3432 / 3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Motion Carried: 8-0-0

- 11.2. Policy Committee (*Policy 2231 – Administration/Policy and Regulation Systems*)
  - 11.2.1. Presentations – Resolution Proposal
    - 11.2.1.1. Establishment of Prioritized Learner Competencies/Standards for Grades K-12
    - 11.2.1.2. Establishment of a Model System(s) for Mastery-Based/Standards-Based Grading
    - 11.2.1.3. Establishment of Model Curricula in Subject Areas and Grade Levels K-12
  - 11.2.2. Discussion Items
    - 11.2.2.1. CABE Proposed Policy 4000.1/5145.44 - Personnel Certified/Non-Certified and Students Title IX
    - 11.2.2.2. CABE Proposed Regulation 4000.1/5145.44 - Personnel Certified/Non-Certified and Students - Title IX



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- 11.2.2.3. Title IX Policy - May 15, 2020
- 11.2.2.4. Policy 0521 - Mission - Goals - Objectives - Nondiscrimination
- 11.2.2.5. Policy 0521.1 - Mission-Goals - Objectives - Grievance Procedure for Section 504, Title IX, and Title VII Regulations
- 11.2.2.6. Policy 4000.1 Personnel - Certified - Title IX
- 11.2.2.7. Policy 4118.11/4218.11 - Personnel - Certified/Non-Certified - Grievance Procedure - Title IX
- 11.2.2.8. Policy 4118.112/4218.112 - Personnel - Certified/Non-Certified - Sexual Harassment
- 11.2.2.9. Policy 5145.5 - Students - Sexual Harassment

11.2.3. Read Items

- 11.2.3.1. First Read - Policy 6159 Individualized Education Program/Special Education Program (original plan)
- 11.2.3.2. Policy 6159 (marked up copy)
- 11.2.3.3. Second Read - None
- 11.2.3.4. Action Items
  - 11.2.3.4.1. Policy 5144.4 - Physical Exercise and Discipline of Students
  - 11.2.3.4.2. CAFE Proposed Policy 4000.1/5145.44 - Personnel Certified/Non-Certified and Students Title IX

**David Colavecchio motioned and Sarah Ethier seconded** to accept/approve Policy 5144.4 as presented.

Discussion: None

Motion Carried: 8-0-0

**Sarah Ethier motioned and Matthew VanOrmer seconded** to fast-track Policy 4000.1 and 5145.44 with  $\frac{2}{3}$  of the vote of the Board members present.

Discussion: <https://youtu.be/65xwj3mPMQ8?t=3108>

Motion Carried: 8-0-0

**Sarah Ethier motioned and Matthew VanOrmer seconded** to accept/approve Policy 4000.1 and 5145.44 as presented.

Discussion: **Superintendent Francine Coss** would like the motion to be amended to include the regulation as well.

**Sarah Ethier motioned and Matthew VanOrmer seconded** to accept/approve Policy 4000.1 and 5145.44 with the amendment.

Discussion: None

Motion Carried: 8-0-0

12. **Adjournment**

**Matthew VanOrmer motioned and Frank Treglia seconded** to adjourn the meeting.

**Chairperson Beth Campbell** adjourned the meeting at 7:58PM.