



MINUTES

THOMASTON BOARD OF EDUCATION REGULAR MEETING

Thomaston High School Auditorium
Monday, September 9, 2019
7:00 p.m.

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Rebecca Guay, Chairperson
Beth Campbell, Vice Chairperson
Heather Patchell, Secretary
David Colavecchio, Treasurer
Francine Coss, Superintendent

Roxy Fainer
Maureen McMahon
Jennifer Nolan
Scott Theriault
Frank Treglia

Student Representatives 2019-2020

Jacob Field
Isabella Guerrero
McKenna O'Sullivan

1. Establishment of a Quorum and Call to Order

(Bylaws of the Board 9325.1 – Quorum)

- 1.1 Chairperson Rebecca Guay called the meeting to order at 7:02 p.m.
- 1.2 Board Members in Attendance: Chairperson Rebecca Guay, Vice Chairperson Beth Campbell, Secretary Heather Patchell, Treasurer David Colavecchio, Superintendent Francine Coss, Roxy Fainer, and Frank Treglia
- 1.3 Board Members Absent: Scott Theriault, Maureen McMahon and Jennifer Nolan
- 1.4 Student Representatives: Jacob Field, Isabella Guerrero, McKenna O'Sullivan
- 1.5 Others In Attendance: Kristin Bernier, Andrea Peters, Mr. Kevin Greene, Kamden Greene, Ms. Hedy Field, Mr. and Mrs. George Newsome, Breanna Miclette

2. Pledge of Allegiance

- 2.1 Chairperson Rebecca Guay led the Pledge of Allegiance.

3. Approval of Agenda ▲

(Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)

Beth Campbell motioned and David Colavecchio seconded to accept/approve the Regular Meeting

Discussion: None

Motion Carried: 6-0-0

4. Public Participation ▲▲▲

(Bylaws of the Board 9325 – Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

4.1 Mr. Greene, 93 West Hill Road in Thomaston, addressed the Board with his concerns on the number of students that are allowed to attend Wamogo, his son was waitlisted. Mr. Greene left a hand-written letter by his wife with the Board.

5. Approval of Minutes ▲

(Bylaws of the Board 9326 – Minutes)

5.1. Regular Board of Education Meeting Minutes dated June 10, 2019

Beth Campbell motioned and Roxy Fainer seconded to accept/approve the Meeting Minutes of the Board of Education, June 10, 2019

Discussion: None.

Motion Carried: 6-0-0

6. Recognitions ▲

(Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

6.1. Education Partner of the Year – George Newsome

7. Presentations ▲▲▲

(Bylaws of the Board 9410 – Public Announcement of Accomplishments)

7.1. Director of Pupil-Personnel Services Transition and Improvement Plan – Andrea Peters,
Director of Pupil-Personnel Services

8. Student Representatives Report ▲▲▲

(Bylaws of the Board 9160 – Student Representation on the Board of Education)

9. Chairperson's Report ▲▲▲

(Bylaws of the Board 9121 – Office of the Chairperson)

9.1. Nominations for CABA Officers and CABA Area Directors

- 9.2. CABA So You Want to be a Board Member Workshop – Thomaston Hosting Event
- 9.3. CABA Member Services
- 9.4. CABA Resolutions Committee
- 9.5. Wamogo Agriscience Advisory Board Appointment of Colleen Neidt

Beth Campbell motioned and David Colavecchio seconded to accept/approve the appointment of Colleen Neidt to the Wamogo Agriscience Advisory Board.

Discussion: None.

Motion Carried: 6-0-0

- 9.6. Organizational Meeting – Election of Officers – Wednesday, November 20, 2019, 5:30p.m.
 - 9.6.1. *Bylaws of the Board 9120 – Officers and Auxiliary Personnel*
 - 9.6.2. *Bylaws of the Board 9121 – Office of the Chairperson*
 - 9.6.3. *Bylaws of the Board 9122 – Office of the Vice-Chairperson*
 - 9.6.4. *Bylaws of the Board 9123 – Secretary*
 - 9.6.5. *Bylaws of the Board 9126 – Treasurer*

Beth Campbell motioned and David Colavecchio seconded to accept/approve the scheduling of an Organizational Meeting on Wednesday, November 20, 2019 at 5:30pm in the Thomaston High School Auditorium for the purpose of the Election of Board of Education Officers.

Discussion: None.

Motion Carried: 6-0-0

9.7 Ratification of the Professional Agreement between the Thomaston School Administrators Association and the Thomaston Board of Education (July 1, 2020 through June 30, 2023)

Beth Campbell motioned and Roxy Fainer seconded to accept/approve the Professional Agreement between the Thomaston School Administrators Association and the Thomaston Board of Education (July 1, 2020 through June 30, 2023) as presented by the Negotiation Committee.

Discussion: None.

Motion Carried: 6-0-0

10. Superintendent’s Report ▲▲▲

(Policy 2131 – Administration – Superintendent of Schools)

10.1 Correspondence

10.1.1 Superintendent

- 10.1.1.1. To Staff - News for Staff – June 2019
- 10.1.1.2. To George Seaborne, Chairman of the Thomaston Board of Finance – Budgeted Teacher Retirement Contribution – July 11, 2019
- 10.1.1.3. From Fire Marshal Robert Norton, Sr. – Annual School Fire Safety and Code Inspection Schedule
- 10.1.1.4. From Connecticut Fire Prevention Poster Committee Co-Chairperson Rich McDonough and Robert Norton, Jr. – Annual Connecticut Fire Prevention Poster Recognition Program
- 10.1.1.5. To Tessa Votava – Response to Letter of Intent to Homeschool
- 10.1.1.6. To Melissa Manna-Swain – Response to Letter of Intent to Homeschool
- 10.1.1.7. To Samuel and Lorie Cerritelli – Response to Letter of Intent to Homeschool

10.1.2. Connecticut Association of Boards of Education (CABE)

- 10.1.2.1. CABE/CAPSS Convention
- 10.1.2.2. Thomaston Resolution for the 2019 CABE Delegate Assembly
- 10.1.2.3. 2019 Whole Agenda
- 10.1.2.4. CABE Liaison Newsletter

10.1.3. Connecticut Association of Public School Superintendents (CAPSS)

- 10.1.3.1. Responsibilities of Area Chairpersons – Francine Coss, Litchfield County Superintendents Association Area Chairperson

10.1.4. Connecticut State Department of Education

- 10.1.4.1. Summary of Education-Related Legislation Enacted in the 2019 Regular Session of the Connecticut General Assembly
- 10.1.4.2. ED607 – Title IX Coordinator Survey
- 10.1.4.3. FAFSA Completion Data
- 10.1.4.4. Family Engagement High-Impact Practice – Sharing Data with Families
- 10.1.4.5. Lexile® and Quantile® Measures
- 10.1.4.6. Connecticut Summative Assessment Calendar for 2019-20
- 10.1.4.7. 2019-2020 Child Nutrition Administrative Review Announcement - Thomaston Public Schools
- 10.1.4.8. Announcement of Unpaid Experiential Learning Program Continuation
- 10.1.4.9. Racial Composition Statistics for Connecticut Public Schools 2018-2019 Modifications to CT General Statutes §10-221d
- 10.1.4.10. REMINDER: Student Teacher and Intern Fingerprinting
- 10.1.4.11. 2019-20 Minimum Budget Requirement
- 10.1.4.12. Now available: Complete 2018-19 Connecticut SAT School Day Results
- 10.1.4.13. Increase in Cyber Attacks in Connecticut—Request for Reporting
- 10.1.4.14. Applying Sunscreen Products by Students
- 10.1.4.15. TRB Maximum Pensionable Salary and Maximum Voluntary Contribution
- 10.1.4.16. 2019-20 Electronic Funds Transfer (EFT) and Transmittal File Due Dates and Contribution Schedule
- 10.1.4.17. Confirmation of 2019-20 Educator Evaluation and Support Plan (EESP) Checklist Submission

10.2. Reports, Contracts and General Information

10.2.1. Reports

- 10.2.1.1. Administrator Reports – July 2019
- 10.2.1.2. Administrator Reports – August 2019
- 10.2.1.3. Enrollment Report
- 10.2.1.4. 2018-2019 AFSCME Overtime Report
- 10.2.1.5. School Climate Survey Summary and Response
- 10.2.1.6. CABE Leadership Award Application
- 10.2.1.7. Fund-Raisers
 - 10.2.1.7.1. *Thomaston High School*
 - 10.2.1.7.2. *Thomaston Center School*
 - 10.2.1.7.3. *Black Rock School*

10.2.2. Contracts

- 10.2.2.1. Short-Term Consultant Agreement – Accounts Payable – Gina Carmody
- 10.2.2.2. Memorandum of Understanding – Academic Partnership High School Academy at Post University – Thomaston High School and Post University
- 10.2.2.3. August 28, 2019-August 1, 2024 University-Agency Affiliation Agreement for Social Work Field Placement

- 10.2.2.4. EdAdvance Agreement – Temporary Human Resources Clerical Assistant – Elizabeth Forsberg
- 10.2.2.5. EdAdvance Agreement - Regional Collaborative for Human Resources Service and Support (Shared with Region 12 and Watertown Public Schools) – Kristen DiVenere

- 10.2.2.6. 2019-2020 Medical Advisor Agreement – Ephraim Bartfeld, M.D.
- 10.2.2.7. Naugatuck Valley Community College – Small Engine Course
- 10.2.2.8. 2019-2020 Athletic Trainer Support Agreement
- 10.2.2.9. EASTCONN TEAM Collaborative
- 10.2.2.10. 2019-2020 Naviance Renewal – Grades 7-12
- 10.2.2.11. Connecticut School-Based Diversion Initiative – Memorandum of Agreement

10.2.3. General Information

- 10.2.3.1. Thomaston Public Schools Facility Use Request Form (Community Members/Organizations/Agencies and Employees)

10.3. Personnel

(Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment)

10.3.1. New Hires/Transfers/New Assignments/Retirements/Resignations/Renewals/Stipends

10.3.1.1. New Hires

- 10.3.1.1.1. *Mathematics Teacher (Grades 7-12) – Thomaston High School – Charles Ritter*
- 10.3.1.1.2. *Mathematics Teacher (Grades 7-12) – Thomaston High School – George F. LaChance, Jr.*
- 10.3.1.1.3. *Director of Pupil-Personnel Services – Thomaston Public Schools – Andrea Peters*
- 10.3.1.1.4. *Music Teacher (Grades K-9) – Black Rock School – Diana Brandt*
- 10.3.1.1.5. *Social Worker (Grades 4-6) – Thomaston Center School – Nicole Gowell*

10.3.1.2. Transfers/New Assignments

- 10.3.1.2.1. *From Secretary (Curriculum, Instruction and Assessment Department) to Executive Secretary to the Superintendent of Schools – Michelina Stanley*
- 10.3.1.2.2. *Temporary Reassignment from Secretary 10-months (Thomaston High School) to Secretary 12-months (Black Rock School) – Julie Duggan*
- 10.3.1.2.3. *Voluntary Transfer to Secretary 12-months (Black Rock School) – Julie Duggan*

10.3.1.3. Retirements

- 10.3.1.3.1. *Black Rock School Secretary - Sharon Martino*

10.3.1.4. Resignations

- 10.3.1.4.1. *Mathematics Teacher (Grades 7-12) – Thomaston High School – Cecile Mancini*
- 10.3.1.4.2. *Mathematics Teacher (Grades 7-12) – Thomaston High School – Nicole Neilson*
- 10.3.1.4.3. *Executive Secretary to the Superintendent of Schools – Central Office – Kristin Thornton*
- 10.3.1.4.4. *English Teacher (Grades 7-12) – Thomaston High School – Marie Butterly*

10.3.1.5. Renewals

10.3.1.5.1. *Employment Agreement – Board Certified Behavioral Analyst (BCBA) – Lisa Lavoie*

10.3.1.5.2. *Long-Term Substitute (Grade 4) – Thomaston Center School – Jessica Murphy*

10.3.1.6. Stipends

| First Name | Last Name | Location | Schedule K Position |
|-------------|-------------|----------|--|
| Beverly | Johnson | BRS | Kindergarten Team Leader |
| Diana | Jonas | BRS | Grade 1 Team Leader |
| Jessica | Freeman | BRS | Grade 2 Team Leader |
| Cindy | Sabolcik | BRS | Grade 3 Team Leader |
| Susan | Heiland | BRS | Teacher in Charge |
| Paul | Biron | BRS | Web Page Coordinator |
| Susan | Dalka | CIA | In-District Regional Reflection Reviewer |
| Melissa | Saramanidis | CIA | In-District Regional Reflection Reviewer |
| Susan | Abbott | CIA | TEAM Mentor |
| Michelle | Dayton | CIA | TEAM Mentor |
| Megan | Kellogg | CIA | TEAM Mentor |
| Susan | Larson | CIA | TEAM Mentor |
| Christopher | McMullen | CIA | TEAM Mentor |
| Pam | Nascimento | CIA | TEAM Mentor |
| Susan | Santovasi | CIA | TEAM Mentor |
| Preston | Soeprasteyo | CIA | TEAM Mentor |
| Geoffrey | Dobos | CO | District Web Page Coordinator |
| Geoffrey | Dobos | CO | PowerSchool Coordinator - Districtwide |
| Tammy | Dumas | PPS | Special Education Program Coordinator |
| Ashley | Royer | TCS | Assistant Drama Coach |
| Kate | Zitnay | TCS | Band Director |
| Kate | Zitnay | TCS | Choral Director |
| Andrea | Bingham | TCS | Drama Coach |
| Jennifer | McAtee | TCS | Grade 4 Team Leader |
| Kerri | Rozzi | TCS | Grade 5 Team Leader |
| Margaret | Protzmann | TCS | Grade 6 Team Leader |
| Jaimee | Hustek | TCS | Teacher in Charge |
| Kerri | Rozzi | TCS | Web Page Coordinator |
| Bill | Dwan | TCS | Yearbook Advisor |
| Stephen | Malo | THS | Advanced Placement Coordinator |
| Aaron | Bunnel | THS | Advisory Coordinator |
| Megan | Kellogg | THS | Assistant Advisory Coordinator |
| Preston | Soeprasetyo | THS | Athletics Coordinator |
| Aaron | Bunnel | THS | Band Director |
| First Name | Last Name | Location | Schedule K Position |
| Aaron | Bunel | THS | Co-Director of Athletics |
| Alex | Sconziano | THS | Co-Director of Athletics |
| Michelle | Dayton | THS | Communication Technology Coordinator |
| Dave | LaPardo | THS | Cross Country - Middle School Coach |
| Mark | Olsen | THS | Cross Country - Varsity Coach |
| Breanna | Riollano | THS | Drama Coach |
| Suzanne | Kowalski | THS | Field Hockey - Junior Varsity Coach |
| Megan | Fitzgerald | THS | Field Hockey - Middle School Coach |
| D. John | Long | THS | Field Hockey - Varsity Coach |
| Susan | Santovasi | THS | G.S.A. Advisor |
| Susan | Abbott | THS | Grade 10 Class Advisor |
| Susan | Abbott | THS | Grade 10 Team Leader |
| Bryan | Holmes | THS | Grade 11/12 Team Leader |
| Jennifer | Ewart | THS | Grade 11 Class Advisor |
| Michelle | Dayton | THS | Grade 12 Class Advisor |
| Aerielle | Smith | THS | Grade 7 Class Advisor |
| Kimberly | Guerrera | THS | Grade 7 Team Leader |
| Megan | Kellogg | THS | Grade 8 Class Advisor |
| Megan | Kellogg | THS | Grade 8 Team Leader |
| Breanna | Riollano | THS | Grade 9 Class Advisor |
| Christopher | McMullen | THS | Grade 9 Team Leader |
| Terri | Franzi | THS | High School Student Council Advisor |
| First Name | Last Name | Location | Schedule K Position |
| Terri | Franzi | THS | Mock Trial |

| First Name | Last Name | Location | Schedule K Position |
|------------|-------------|----------|---|
| Susan | Abbott | THS | National Honor Society |
| Brenna | Riollano | THS | Naviance School Site Manager |
| Heidi | Laus | THS | Publicity Coordinator (shared position) |
| Stephen | Malo | THS | Publicity Coordinator (shared position) |
| Steve | Sauve | THS | Soccer - Boys - Middle School Coach |
| Martin | Giroux | THS | Soccer - Boys Varsity Coach |
| Greg | Blasko | THS | Soccer - Girls - Middle School Coach |
| Jennifer | Ewart | THS | Soccer - Girls Varsity Coach |
| Sal | Santa Maria | THS | Soccer - Junior Varsity Boys Coach |
| Ernie | LeClair | THS | Soccer - Junior Varsity Girls |
| Alex | Sconziano | THS | Teacher in Charge |
| Michelle | Dayton | THS | Vocational Coordinator |
| Preston | Soeprasetyo | THS | Web Page Coordinator |
| Susan | Palomba | THS | Yearbook Advisor |

BRS=Black Rock School; TCS=Thomaston Center School; THS= Thomaston High School; CIA=Department of Curriculum, Instruction and Assessment; PPS=Department of Pupil-Personnel Services; CO=Central Office

Beth Campbell motioned and Roxy Fainer seconded to acknowledge Superintendent's notification of New Hire/Transfers/Retirements/ Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/ Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None.

Motion Carried: 6-0-0

10.4. Interns and Student Teachers

(Policy 1212 – Community Relations – School Volunteers)

10.4.1. *Amanda Rowan – Intern, Social Work (Thomaston High School)*

10.4.2. *Carla Stoddard – Student Teacher, Music (Thomaston Center School)*

10.4.3. *Laura Reilly – Student Teacher, English (Thomaston High School)*

10.4.4. *Olivia Ortman – Intern/Student Teacher, History (Thomaston High School)*

10.4.5. *Victoria Mone – Student Teacher, Science (Thomaston High School)*

Beth Campbell motioned and Roxy Fainer seconded to acknowledge Superintendent's notification of Interns and Student Teachers per Policy 4112/ 4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None.

Motion Carried: 6-0-0

10.5. Field Trips (out of state)

(Policy 6153 - Instruction Field Trips - Secondary Schools)

10.5.1. *Big E – Connecticut Day (September 18, 2019 – Grade 12)*

10.5.2. *Washington, D.C. (April 21-24, 2020 – Grade 8)*

Beth Campbell motioned and Roxy Fainer seconded to accept/approve the Field Trips as presented.

Discussion: None.

Motion Carried: 6-0-0

11. Committee Reports ▲

(Bylaws of the Board 9132 – Standing Committees)

11.1. Budget/Audit Committee

(Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports)

11.1.1. June/July 2019 Business Manager Report

11.1.1.1. Expenditures

11.1.1.1.1. June 2019 – 2018-2019 Fiscal Year: \$2,174,129.36

11.1.1.1.2. July 2019 – 2018-2019 Fiscal Year: \$141,772.33

11.1.1.1.3. July 2019 – 2019-2020 Fiscal Year: \$516,003.46

11.1.2. August 2019 Business Manager Report

11.1.2.1. Expenditures

11.1.2.1.1. August 2019 – 2018-2019 Fiscal Year: \$552,181.05

11.1.2.1.2. August 2019 – 2019-2020 Fiscal Year: \$125,047.69

Beth Campbell motioned and Roxy Fainer seconded to accept/approve Business and Finance Report and Expenditures per policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented.

Discussion: Roxy Fainer inquired on the status of the Interact Club advisor vacancy. Superintendent Coss posted it earlier in the morning on September 9, 2019

Motion Carried: 6-0-0

11.2. Policy Committee

(Policy 2231 – Administration/Policy and Regulation Systems)

11.2.1. Presentations – None

11.2.2. Action Items – None

11.2.3. Read Items

11.2.3.1. First Read – Policy Audit Series 6000

11.2.4. Discussion Items – None

12. Executive Session for the Purpose of Evaluation of the Superintendent of Schools

(Bylaws of the Board 9322 – Public and Executive Sessions and Policy 2400 – Administration/Evaluation of the Superintendent)

Beth Campbell motioned and Roxy Fainer seconded to enter Executive Session and invite Superintendent Coss for the purpose of Evaluation of the Superintendent. The Board and Superintendent Coss entered into Executive Session at 7:56 p.m.

13. Exit Executive Session

13.1 The Board exited Executive Session at 8:08 p.m.

14. Action Regarding Contract of Employment – Superintendent of Schools

Roxy Fainer motioned and Frank Treglia seconded to accept/approve the contract extension of Superintendent Coss.

Discussion: None.

Motion Carried: 6-0-0

15. Adjournment

Roxy Fainer motioned and Beth Campbell seconded to adjourn the meeting.

Discussion: None.

Motion Carried: 6-0-0

Chairperson Becky Guay adjourned the meeting at 8:09 p.m.
