
**MINUTES
THOMASTON BOARD OF EDUCATION
REGULAR MEETING**

Thomaston High School
Auditorium
Monday, August 20, 2018
7:00 p.m.

Members:

Rebecca Guay, Chairperson
Beth Campbell, Vice Chairperson
Heather Patchell, Secretary
David Colavecchio, Treasurer
Francine Coss, Superintendent

Roxy Fainer
Maureen McMahon
Jennifer Nolan
Scott Theriault
Frank Treglia

1. Establishment of a Quorum and Call to Order

- 1.1. Chairperson Rebecca Guay called the meeting to order at 7:07 p.m.
- 1.2. Board Members in attendance: Chairperson Rebecca Guay, Beth Campbell, David Colavecchio, Superintendent Francine Coss, Roxy Fainer, Scott Theriault and Frank Treglia
- 1.3. Board members absent: Heather Patchell, Maureen McMahon and Jennifer Nolan
- 1.4. Others in attendance: Jonathan Kozlak, Kristin Raymond, Eric Martin, and Kristin Bernier

2. Pledge of Allegiance

- 2.1. Chairperson Rebecca Guay lead the Pledge of Allegiance

3. Approval of Agenda

Vote to accept/approve, Regular Meeting Agenda of the Board of Education, August 20, 2018 as presented

Scott Theriault motioned and David Colavecchio seconded to accept/approve the Regular Meeting Agenda of the Board of Education, August 20, 2018 as presented.

Discussion: Beth Campbell motioned to amend the agenda under the Superintendent's Report number 7.25.2 Parent/Student Handbook 2018-2019 to vote to accept the handbook as written and add under Policy Committee, 8.2.3., to fast track and take action on the first two items: Policy 5131.6 Students – Alcohol, Drugs and Tobacco and Policy 9322 Bylaws of the Board – Public and Executive Sessions.

Roxy Fainer asked if the Board is voting on both handbooks presented in the Superintendent's Report or just the Parent/Student Handbook.

Beth Campbell replied only the Parent/Student Handbook.

Vote: Motioned carried

Yes	No	Abstain
6	0	0

4. Public Participation

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325(a) – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. Approval of Minutes:

5.1. Regular Meeting of the Board of Education Meeting Minutes dated June 11, 2018

Vote to accept/approve Regular Meeting of the Board of Education Minutes dated June 11, 2018 as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve the Regular Meeting Minutes of the Board of Education, June 11, 2018 as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

6. Chairperson's Report

6.1. CABA Resolutions Proposal

6.2. State of Connecticut Department of Education – Notice of Filing and Petition for Declaratory Ruling

- 6.3. Welcome Back Breakfast – Education Enrichment Fund. Welcome
- 6.4. Slavin Stauffacher & Scott LLC Letter
- 6.5. Thank You Note - TCS Student

7. Superintendent's Report

- 7.1. State of Connecticut Board of Education Memorandum – Summative Assessment Calendar for 2018-2019
- 7.2. State of Connecticut Board of Education Memorandum – Racial Composition Statistics for Connecticut Public Schools 2017-2018
 - 7.2.1. 2017 Public School Enrollment by Reporting District
 - 7.2.2. 2017 Public School Enrollment by Racial Imbalance Categories Excluding unique Schools
- 7.3. State of Connecticut Department of Education – School Profile and Performance Report for School Year 2016-2017
 - 7.3.1. Thomaston School District
 - 7.3.2. Thomaston High School
 - 7.3.3. Thomaston Center School
 - 7.3.4. Black Rock School
- 7.4. State of Connecticut Department of Education Letter – Renewal of Charter Schools
- 7.5. State of Connecticut Department of Education Memorandum – Summary of Education –Related Legislation Enacted in the Regular Session of the Connecticut General Assembly
- 7.6. State of Connecticut Department of Education Memorandum – Evidence-Based Practice Guides
- 7.7. State of Connecticut Department of Education Memorandum – 2017-2018 Education Financial System
- 7.8. State of Connecticut Department of Education Memorandum – Improving Attendance by Addressing School Health Assessments and Immunizations
- 7.9. State of Connecticut Department of Education Memorandum – Open Choice Special Education Costs and Medicaid
- 7.10. State of Connecticut Department of Education Letter – National Assessment of Educational Progress (NAEP)
- 7.11. State of Connecticut Department of Education Memorandum – Adoption of the Computer Science Teacher Association (CSTA) K-12 Standards and the International Society for Technology Education (ISTE) Standards for Students
- 7.12. State of Connecticut Department of Education Memorandum – ESSA student Transition Resources PreK to Kindergarten
- 7.13. State of Connecticut Department of Education Memorandum – Connecticut Certificate of Global Engagement Guidelines
- 7.14. State of Connecticut Department of Education Memorandum – Agriculture, Food and Natural Resources (AFNR) Career Cluster Content Frameworks, Connecticut Edition
- 7.15. State of Connecticut Department of Education Memorandum – Updates on the Teacher Education and Mentoring (TEAM) Program
 - 7.15.1. TEAM Program Memorandum
 - 7.15.2. Fact Sheet 2018-2019
 - 7.15.3. Talent Office Updates
- 7.16. State of Connecticut Office of Early Childhood Letter – Regulating Child Care Centers
- 7.17. State of Connecticut Department of Administrative Services Letter – Managing School Construction Grants – June 25, 2018
 - 7.17.1. Letter dated June 23, 2018
 - 7.17.2. Letter dated June 25, 2018
- 7.18. Smarter Balanced and CT Alternate Assessment Results 2017-2018
- 7.19. Confirmation of EESP Checklist Submission
- 7.20. 2017-2018 Reading Recovery Annual Report – Holly Hernandez, Reading Interventionist, Black Rock School
- 7.21. Independent Contractor Agreement, Carolyn Dei Dolori
- 7.22. Independent Contractor Agreement, Todd Bendtsen

- 7.23. Thomaston Board of Education Meeting Schedule 2020 and 2021
- 7.24. Thomaston Public Schools News for Staff June 2018
- 7.25. Thomaston Public Schools Handbooks 2018-2019
 - 7.25.1. Faculty Handbook 2018-2019
 - 7.25.2. Parent/Student Handbook 2018-2019

Vote to accept/approve Parent/Student Handbook 2018-2019 as written

Beth Campbell motioned and Scott Treglia seconded to vote and accept the Parent/Student Handbook 2018-2019 as written

Discussion: David Colavecchio mentioned that every high school in the state is probably taking the same steps.

Superintendent Francine Coss agreed

Vote: Motioned carried

Yes	No	Abstain
6	0	0

- 7.26. Emergency Operations Plans 2018-2019
 - 7.26.1. Thomaston High School
 - 7.26.2. Thomaston Center School
 - 7.26.3. Black Rock School
- 7.27. FMLA Request
- 7.28. Enrollment Report
- 7.29. Effective School Solutions
 - 7.29.1. Insights
 - 7.29.2. Solutions
- 7.30. Administrator Reports
 - 7.30.1. July 2018
 - 7.30.2. August 2018
- 7.31. Job Descriptions
 - 7.31.1. Tutor - Certified Teacher

Vote to accept/approve Job Descriptions as presented

Beth Campbell motioned and Maureen McMahon seconded to accept/approve Job Descriptions as presented

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

- 7.32. Field Trips
 - 7.32.1. London/Paris, Travel Club, Heidi Laus, Thomaston High School, July 2020
 - 7.32.2. The Big E, Senior Class 2019, Michelle Dayton, Thomaston High School, September 2018
 - 7.32.3. World Trade Center Memorial, LAW/AWC Terry Franzi, Thomaston High School, October 2018

Vote to accept/approve Field Trips as presented

Scott Theriault motioned **and David Colavecchio** seconded to accept/approve Field Trips as presented

Discussion: **Roxy Fainer** pointed out that a page was missing from the itinerary for the London/Paris field trip.

Superintendent Francine Coss stated that the Board would be provided with the missing page.

Roxy Fainer also mentioned that she has a problem with the World Trade Center Memorial request being completed and submitted by a retired teacher.

Superintendent Francine Coss mentioned that there is time for Board of Education to approve the request at the September meeting.

Chairperson Rebecca Guay asked **Roxy Fainer** if she wanted to separate the field trip from the other field trips being presented.

Roxy Fainer replied yes

Scott Theriault amended the motioned **and Roxy Fainer** seconded to accept/approve Field Trips 7.32.1 and 7.32.2 as presented

Vote: Motioned carried

Yes	No	Abstain
6	0	0

7.33. Personnel

- 7.33.1. Lisa Lavoie, New Hire, Board Certified Behavior Analyst, Thomaston High School
- 7.33.2. Liam Krasnowski, New Hire, Summer Custodian, Black Rock School
- 7.33.3. Craig Chaplen, New Hire, Paraprofessional ESY, Thomaston Public Schools
- 7.33.4. Debra Green, New Hire, Paraprofessional ESY, Thomaston Public Schools
- 7.33.5. Theresa Gambino, New Hire, Paraprofessional ESY, Thomaston Public Schools
- 7.33.6. Penelope Fox, New Hire, Paraprofessional ESY, Thomaston Public Schools
- 7.33.7. Bethany Lahey, New Hire, Elementary Teacher Grade 2, Black Rock School
- 7.33.8. Cindy Sabolcik, Reassignment, Elementary Teacher Grade 3, Black Rock School
- 7.33.9. Pamela Nascimento, Reassignment, K-6 Literacy Instructional Coach, Thomaston Public Schools
- 7.33.10. Wendy Belanger, New Hire, Lunch Monitor, Thomaston Center School
- 7.33.11. Tracy Martz, New Hire, Lunch Monitor, Thomaston Center School
- 7.33.12. Nancy Stancavage, New Hire, School Nurse, Thomaston High School,
- 7.33.13. Rebeca Espinosa, New Hire, Long Term Substitute-Spanish, Thomaston High School
- 7.33.14. Sunshine Giordano, New Hire, Lunch Monitor, Black Rock School
- 7.33.15. Shana Marques, New Hire, Social Worker, Thomaston High School
- 7.33.16. Sarah White, New Hire, Elementary Teacher Kindergarten, Black Rock School
- 7.33.17. Kelly Pavelchak, New Hire, Elementary Teacher Kindergarten, Black Rock School
- 7.33.18. Megan Fitzgerald, New Hire Special Education Teacher, Thomaston High School
- 7.33.19. Kristen Callahan, Resignation, Cafeteria Worker, Thomaston High School
- 7.33.20. Cynthia Goscinski, Retirement, Special Education Paraprofessional, Thomaston Center School
- 7.33.21. Marilyn Banche, Retirement, Food Service Manager, Thomaston Center School

Vote to accept/approve New Hire/Transfers/Retirement/Resignations as presented

Scott Theriault motioned and David Colavecchio seconded to accept/approve New Hire/Transfers/Retirement/Resignations as presented

Discussion: *Roxy Fainer* asked about the hiring process and stated that the Board of Education used to get copies of the bios and qualifications in their packet.

Superintendent Francine Coss explained that the candidates apply on line and the information is shared with the Principal that would be overseeing the candidate. Then there is a fielding of candidates on paper. The candidates would then go before the hiring committee and provide a demo class as part of the follow-up to the interview. Those candidates that were recommended are then interviewed by **Superintendent Coss**. **Superintendent Coss** mentioned that she requests for at least two candidate for recommendation.

Scott Theriault asked who makes up the committees

Superintendent Francine Coss explained that there is a formula that is used. Typically, a teacher from that grade level or from the content area, a parent if available, and depending on the grade level, students are involved in the interview process mostly through the demo lesson.

Beth Campbell expressed that there is a parent on the committee but not a Board member.

Superintendent Francine Coss said Board members are on the committee for hiring Administrators, which is part of the protocol that was established years ago.

Vote: Motioned carried

Yes	No	Abstain
6	0	0

- 7.33.22. Susan Heiland, Schedule K, Teacher in Charge, Black Rock School
- 7.33.23. Paul Biron, Schedule K Position, Web Page Coordinator, Black Rock School
- 7.33.24. Beverly Johnson, Schedule K Position, Team Leader Kindergarten, Black Rock School
- 7.33.25. Tammy Dayton, Schedule K Position, Team Leader 1st Grade, Black Rock School
- 7.33.26. Jessica Freeman, Schedule K Position, Team Leader 2nd Grade, Black Rock School
- 7.33.27. Cindy Sabolcik, Schedule K Position, Team Leader 3rd Grade, Black Rock School
- 7.33.28. William Dwan, Schedule K Position, Yearbook Advisor, Thomaston Center School
- 7.33.29. Kate Zitney, Schedule K Positions, Band Director, Thomaston Center School
- 7.33.30. Kate Zitney, Schedule K Position, Choral Director, Thomaston Center School
- 7.33.31. Keri Rozzi, Schedule K Position, Web Page Coordinator, Thomaston Center School
- 7.33.32. Keri Rozzi, Schedule K Position, Team Leader Grade 5, Thomaston Center School
- 7.33.33. Jennifer McAtee, Schedule K Position, Team Leader Grade 4, Thomaston Center School
- 7.33.34. Jaime Hustek, Schedule K Position, Teacher in Charge, Thomaston Center School
- 7.33.35. Susan Abbott, Schedule K Position, National Honor Society, Thomaston High School
- 7.33.36. Susan Abbott, Schedule K Position, Class Advisory Grade 10, Thomaston High School
- 7.33.37. Susan Abbott, Schedule K Position, Team Leader Grade 10, Thomaston High School
- 7.33.38. Aaron Bunel, Schedule K Position, Band Director, Thomaston High School
- 7.33.39. Aaron Bunel, Schedule K Position, Advisory Coordinator, Thomaston High School
- 7.33.40. Aaron Bunel, Schedule K Position, Director of Athletics, Thomaston High School
- 7.33.41. Marie Butterly, Schedule K Position, School Newspaper Advisor, Thomaston High School
- 7.33.42. Michelle Dayton, Schedule K Position, Class Advisor Grade 12, Thomaston High School
- 7.33.43. Michelle Dayton, Schedule K Position, Communication/Technology Coordinator, Thomaston High School

- 7.33.44. Michelle Dayton, Schedule K Position, Vocational Coordinator, Thomaston High School
- 7.33.45. Jennifer Ewart, Schedule K Position, Class Advisor Grade 11, Thomaston High School
- 7.33.46. Terry Franzi, Schedule K Position, Mock Trial, Thomaston High School
- 7.33.47. Terry Franzi, Schedule K Position, Student Council Advisor, Thomaston High School
- 7.33.48. Kimberly Guerrero, Schedule K Position, Team Leader Grade 7, Thomaston High School
- 7.33.49. Bryan Holmes, Schedule K Position, Team Leader Grades 11 & 12, Thomaston High School
- 7.33.50. Megan Kellogg, Schedule K Position, Assistant Advisory Coordinator, Thomaston High School
- 7.33.51. Megan Kellogg, Schedule K Position, Class Advisor Grade 8, Thomaston High School
- 7.33.52. Heidi Laus, Schedule K Position, Publicity Coordinator, Thomaston High School
- 7.33.53. D. John Long, Schedule K-1 Position, Team Leader Grade 8, Thomaston High School
- 7.33.54. Stephen Malo, Schedule K-1 Position, Naviance School Site Manager, Thomaston High School
- 7.33.55. Stephen Malo, Schedule K-1 Position, Advanced Placement Coordinator, Thomaston High School
- 7.33.56. Stephen Malo, Schedule K-1 Position, Publicity Coordinator, Thomaston High School
- 7.33.57. Cecile Mancini, Schedule K-1 Position, Interact Club, Thomaston High School
- 7.33.58. Susan Palomba, Schedule K-1 Position, Yearbook Advisor, Thomaston High School
- 7.33.59. Breanna Riolliano, Schedule K-1 Position, Drama Coach, Thomaston High School
- 7.33.60. Breanna Riolliano, Schedule K-1 Position, Class Advisor Grade 9, Thomaston High School
- 7.33.61. Susan Santovasi, Schedule K-1 Position, GSA Advisory, Thomaston High School
- 7.33.62. Alex Sconziano, Schedule K-1 Position, Director of Athletics, Thomaston High School
- 7.33.63. Alex Sconziano, Schedule K-1 Position, Teacher in Charge, Thomaston High School
- 7.33.64. Preston Soeprasetyo, Schedule K-1 Position, Web Page Coordinator, Thomaston High School
- 7.33.65. Aerielle Smith, Schedule K-1 Position, Class Advisory Grade 7, Thomaston High School
- 7.33.66. Gregory Blasko, Schedule K-2 Position, Middle School Girls Soccer, Thomaston High School
- 7.33.67. D. John Long, Schedule K-2 Position, Middle School Field Hockey, Thomaston High School
- 7.33.68. David Lapardo, Schedule K-2 Position, Middle School Cross Country, Thomaston High School
- 7.33.69. Steven Suave, Schedule K-2 Position, Middle School Boys' Soccer, Thomaston High School
- 7.33.70. Annemarie Manning, Schedule K-2 Position, Varsity Field Hockey, Thomaston High School
- 7.33.71. Craig Chaplen, Schedule K-2 Position, Junior Varsity Cross Country, Thomaston High School
- 7.33.72. Ernie LeClair, Schedule K-2 Position, Junior Varsity Girls' Soccer, Thomaston High School
- 7.33.73. Jeffrey Dickau, Schedule K-2 Position, Varsity Girls' Soccer, Thomaston High School
- 7.33.74. Martin Giroux, Schedule K-2 Position, Varsity Boys' Soccer, Thomaston High School
- 7.33.75. Mark Olsen, Schedule K-2 Position, Varsity Cross Country, Thomaston High School
- 7.33.76. Salvatore Santa Maria, Schedule K-2 Position, Junior Varsity Boys' Soccer, Thomaston High School
- 7.33.77. Preston Soeprasetyo, Schedule K-2 Position, Athletics Coordinator, Thomaston High School
- 7.33.78. Tammy Dumas, Schedule K-1 Position, Special Education Program Coordinator, Thomaston High School
- 7.33.79. Christopher McMullen, K-1 Position, Team Leader Grade 9, Thomaston High School
- 7.33.80. Margaret Protzmann, K-1 Position, Team Leader Grade 6, Thomaston Center School

Vote to accept/approve Schedule K/Coach positions as presented

Roxy Fainer motioned and Scott Theriault seconded to accept/approve Schedule K/Coach positions as presented

Discussion: **Roxy Fainer** asked how many boys and girls soccer players are the directors planning for and why do they need junior varsity coaches. **Roxy Fainer** also stated that a couple years ago, there was a co-op with Terryville because there were not enough kids, and now two coaches are needed.

Superintendent Francine Coss said that she would ask Mr. Perrucci.

Scott Theriault said in the past he knows of teams that defiantly had no JV games and at the end of the season, there was a coach to vote on and they were only an assistant coach.

Scott Theriault asked how many Schedule K positions one person could have.

Superintendent Francine Coss replied that there is no limitation in the teachers' contract.

Scott Theriault said that when someone is holding three positions and they overlap it does not get done and the person can never be found.

Scott Theriault asked what the difference between Athletic Director and Athletic Coordinator is.

Superintendent Francine Coss explained that there are two levels for that job. One deals with grades 9-12 and the other deals with Grades 7 & 8. When the positions were created, the coordinator was to manage Grades 7 & 8 only and the Director was to manage Grades 9-12 and overseeing the whole program.

Beth Campbell asked if the Center School drama position is ran by the school or the Opera House.

Superintendent Francine Coss replied that there is no stipend for the Center School Drama Coach in the teacher's contract, but the tradition had been for more than two decades, that there was someone to run the program. The position is funded through the monies that come in from the program.

Roxy Fainer amended the previous motion and **Scott Theriault** seconded to exclude the JV Coach Positions (7.33.71, 7.33.72, and 7.33.76) and table them for next meeting.

Vote: Motioned carried

Yes	No	Abstain
5	1	0
	David Colavecchio	

7.34. 2018-2019 District Calendar Amendment – Veterans’ Day to be Celebrated November 12, 2018

Vote to accept/approve the amendment to the 2018-2019 District Calendar to move the day that Veterans’ Day is celebrated from Friday, November 9, 2018 to Monday, November 12, 2018.

Scott Theriault motioned and **Beth Campbell** seconded to accept/approve the amendment to the 2018-2019 District Calendar to move the day that Veterans’ Day is celebrated from Friday, November 9, 2018 to Monday, November 12, 2018.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

8. Committee Reports

8.1. Budget/Audit Committee

8.1.1. July Business Report

- Healthy Food Certification Approval
- Displaced Student Guidance

8.1.2. July Finance Report

- 2016-2019 Grant Report
- June 2018 Expenditures \$1,318,823.08

- June 2018 Transfers \$0.00
- July 2017/2018 Expenditures \$100,010.75
- July 2018/2019 Expenditures \$667,126.83
- July 2018 Transfers \$0.00

Vote to accept/approve Business and Finance report and Expenditures as presented

Scott Theriault motioned and David Colavecchio seconded to accept/approve Business and Finance report and Expenditures as presented

Discussion: *Roxy Fainer* asked about the yearend Grant Report – Title II Report

Superintendent Francine Coss explained that the Business Manager and **Superintendent Coss** look at any monies that are unspent or due to be spent, and they look back at the operating budget to see what might fall into that category so they can transfer the money and use grant funds.

Vote: Motioned carried

Yes	No	Abstain
6	0	0

8.2. Policy Committee

8.2.1. Presentations – None

8.2.2. Action Items – None

8.2.3. Read Items

- 1st Read Policy Audit 5131.6 Students - Alcohol, Drugs, and Tobacco
- 1st Read Policy Audit 9322 Bylaws of the Board – Public And Executive Sessions
- 1st Read Policy Audit Series 6000

8.2.4. Discussion Items – None

Scott Theriault motioned and Beth Campbell seconded to fast track Policy 5131.6 and Bylaw 9322

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

Scott Theriault motioned and Beth Campbell seconded to accept/approve Policy 5131.6 and Bylaw 9322

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

9. Enter Executive Session for the purpose of Evaluation of the Superintendent

Beth Campbell motioned and Scott Theriault seconded to enter into Executive and invite Superintendent Coss at 7:44 p.m.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

10. Exit Executive Session

10.1. The Board exited Executive Session at 8:55 p.m.

11. Potential Action Regarding the Contract of Employment – Superintendent of Schools, Town of Thomaston

Scott Theriault motioned and Beth Campbell seconded to approve the Superintendent’s contract based on terms that were voiced in executive session.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
5	1	0
	David Colavecchio	

12. Adjournment

Beth Campbell motioned and Scott Theriault seconded to adjourn

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

The meeting was adjourned at 8:56 p.m.

DRAFT - Until Board Approved