

Minutes
THOMASTON BOARD OF EDUCATION
Regular Meeting

Thomaston Town Hall – Meeting Room One
Monday, November 10, 2014
7:00 p.m.

Members:

- | | |
|---------------------------------------|---------------------------------|
| • Roxy Fainer, Chairperson | • Carol Cervellino |
| • Kathleen Freimuth, Vice Chairperson | • Rebecca Guay |
| • Anne Petrucci, Secretary | • Jennifer McDonald |
| • Alexander Lee, Treasurer | • Maureen McMahon |
| • Beth Campbell | • Francine Coss, Superintendent |

Minutes

Members Present: Roxy Fainer, Kathleen Freimuth, Alexander Lee, Carol Cervellino, Rebecca Guay, Jennifer McDonald, Anne Petrucci and Francine Coss

Members Absent: Beth Campbell and Maureen McMahon

Staff Present: John Perrucci, Thomaston High School Principal

Public Present: Megan Foell, Justin Gallo, Chip Hungerford and family, Carolyn Morrison, Bill Morrison, and Robby Piazzaroli

I. Establishment of a Quorum and Call to Order:

Roxy Fainer established a quorum and called to order the Regular Meeting of the Board of Education at 7: 04 p.m.

II. Pledge of Allegiance:

Roxy Fainer led the Pledge of Allegiance.

III. Approval of Agenda:

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve the agenda as presented. Kathleen Freimuth **MOVED** and Alexander Lee **SECONDED** to amend the agenda to eliminate Section VII.B.2, to add Policy 5139, Policy 1230, and Policy 3281 as discussion items and to add a line stating a motion to approve and accept under Action Items, Section VII.B.3.

MOTION CARRIED 7-2-0

Discussion:

Francine Coss clarified that the amendments to the agenda were to align the Regular Board of Education agenda with the Policy Subcommittee agenda.

IV. Approval of Minutes:

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve the Regular Board of Education meeting minutes dated October 20, 2014 and Policy & Budget Subcommittee meeting minutes dated October 20, 2014 as presented.

MOTION CARRIED 7-2-0

V. Student Representatives:

- A. Megan Foell
- B. Justin Gall

Student Representatives **Justin Gallo** and **Megan Foell** reported on the following topics:

- Update on school sports teams
- Senior Pancho's Senior Class fundraiser was successful
- Grade 11 and 12 field trip to Salem
- Interact Club making care packages for our troops overseas
- Parent Teacher Conferences running smoothly
- Grade 9 & 10 students received their Chromebooks and the students are accepting the technology in a positive way
- Seniors have been visiting may colleges over the past few weeks

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve the Student Representatives Report as presented.

MOTION CARRIED 7-2-0

VI. Superintendent's Report:

Thomaston Savings Bank Foundation Grant Recipients:

Francine Coss explained Mr. Carter at Thomaston High School and Thomaston Center School's Drama production were recipients of this grant.

Semi – Annual Roof Inspection:

Francine Coss explained the School Roof Inspections they were provided with are the actual results of the School Roof Inspections that were explained at the last Board of Education Meeting. Black Rock School reported the roof top equipment condition to be fair, due to a flap in the HVAC System not working properly. This will be getting this repaired. Thomaston Center School reported good condition. The High School also reported good condition, but noted that there are bubbles in the membrane of the front overhang. Information inspection reports from each school will be shared with the Town Building Committee so they are aware of roof conditions.

Bentley System's Donation:

Francine Coss referred to her letter to Bentley Systems accepting their donation and noted that they may be donating more items in the future.

Food Service Consultants Contract:

Francine Coss explained that the document they were provided is the contract for the services being provided by Tom O'Connor and Christian Urban for the Districts Food

Service Programs. Additionally, she shared that displays were set up at each school during Parent/Teacher Conferences to sample new food items.

Junior Varsity Track Coach Memorandum of Agreement:

Francine Coss explained that a request was made for Memorandum of Agreement to add a Junior Varsity Track Coach as a Schedule K position for the 2014/2015 School Year due to a large interest in track. This would agreement is only for one year agreement.

2015 – 2016 & 2016-2017 Sample Calendars:

Francine Coss explained the calendars provided were the Education Connection and Wolcott School Year Calendars. In her meeting with area Superintendent's they worked to have calendars that were close to the same across the region to allow shared bussing and Professional Development. She would like the Board of Education to take action on a 2 year calendar for Thomaston at the December meeting.

CABE Board of Education Training:

Francine Coss explained topics that may be discussed at their December 1, 2014 training meeting. In addition she stressed how important it is for Board Members to attend this meeting.

Enrollment Report:

Francine Coss explained that we are holding steady with our numbers.

Administrator's Reports:

Francine Coss commented that she only received one question related to the Administrator's reports, which had already been answered.

A. Personnel:

a. New Hires/Transfers:

- *Erica Ostern-Archibald, Paraprofessional Black Rock School, transfer effective November 3, 2014*
- *Alison Gracy, Paraprofessional, Black Rock School, transfer effective date November 3, 2014*
- *Christine Thomas, Paraprofessional, Black Rock School, transfer effective date November 3, 2014*

b. Resignations/Retirements:

- *Cindy Bird, Paraprofessional, Black Rock School, resignation effective October 22, 2014*
- *Krista Tarasovic, Math Teacher, Teacher High School resigned effective date October 31, 2014*
- *Linda White, Grade 2 Teacher, retirement effective June 30, 2014*

c. Appendix K-2 (Coaches);

- *Kelly Finlay, Freshman Girls Basketball*
- *Anthony Geraci, Junior Girls Varsity Basketball Coach*
- *Brian Grabherr, Middle School Girls Basketball Coach*
- *Gabriel Olsen, Middle School Boys Basketball Coach*

- Mark Olsen, Junior Varsity Indoor Track Coach
- *Preston Soeprasetyo, Freshman Boys Basketball Coach*
- *Mark Sousa, Junior Varsity Boys Basketball Coach*
- *Terry Waldron, Cheerleader Coach*

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to accept/approve Transfers, Resignations, Retirements, and Coach Positions as presented.

MOTION CARRIED 7-2-0

Discussion:

Anne Petrucci asked if returned coaches needed to be fingerprinted every year.

Francine Coss responded that coaches are required to be fingerprinted annually.

Jennifer McDonald asked if the Paraprofessional transfers were voluntary. **Francine Coss** responded that these transfers were voluntary transfers.

VII. Committee Reports:

A. Budget/Audit Committee

1. Reports:

- *Security Grant*
- *Insurance for Athletes*
- *Participation Fees – Athletes*
- *Participation Fees – Chromebooks*
- *2015 – 2016 Budget Plan Timeline*
- *E-Rate Quarterly Disbursement*
- *Special Education Budget Update*

2. Finance Reports:

- *2014 – 2015 Budget*
- *2012 – 2015 Grant Report*

3. Discussion Items:

- *Policy 5139 – Participation Fees for School Activities*

4. Action Items:

- *Monthly Business and Financial Report*
- *2013- 2014 Expenditures*
- *October 2014 Expenditures*

Kathleen Freimuth **MOVED** and Anne Petrucci **SECONDED** to accept/approved Monthly Business and Financial Report, and 2013 – 2014 Expenditures.

MOTION CARRIED: 7-2-0

Discussion:

Jennifer McDonald asked if there be a discussion regarding the use of Pay to Play fees for athletes? **Francine Coss** explained that the topic had been discussed at the Budget Meeting prior to the Regular Board of Education Meeting.

B. Policy Committee:

1. Discussion Items:

- Policy 4120 – Personnel Certified – Temporary, Part-Time Assignments
- Policy 5139 – Participation Fees
- Policy 1230 – Booster Clubs
- Policy 1331 – Smoke Free Environment
- Policy 4118,231 – Personnel – Alcohol, Drugs, and Tobacco
- Policy 5131.61 – Students- Drug, Alcohol, and Tobacco Policy
- CABE’s November Policy Updates
- Program Coordinator – Pupil Services Job Description
- 1000 Series – CABE Policy Audit

2. Read Items:

- *Policy 2151 – Recruitment and Selection of Administrators – Second Read*
- *Policy Audit Series 0000 – Missions, Goals, and Objectives – Second Read*
- *Policy Audit Series 9000 – Bylaws – Second Read*

3. Action Items:

- Administrators Job Descriptions
 - *Policy 2131(a) – Superintendent of Schools*
 - *Policy 2133 – Principals*
 - *Policy 2133.11 – Assistant Principals*
 - *Policy 2134(a) – Business Manager*
 - *Policy 2135(a) – Director of Pupil-Personnel Service*
 - *Proposed Policy 2135.1 – Director of Curriculum, Instruction, and Assessment*

Alexander Lee **MOVED** and Kathleen Freimuth **SECONDED** to accept/approved Administrators Job Descriptions as presented.

MOTION CARRIED: 7-2-0

Rebecca Guay asked if there are any changes to the Administrator’s Job Descriptions. **Francine Coss** explained there was a change to the Director of Business Manager’s Job Description, which changed the title of the job description from Director of Business Manager to Business Manager.

VIII. Public Participation:

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325(a) - Bylaws of the Board - Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- *Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- *No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the*

chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.

- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy. The Thomaston Board of Education is confident you will observe the rules of common courtesy.*

Public Comments:

There was no public participation.

Adjournment:

Anne Petrucci **MOVED** and Kathleen Freimuth **SECONDED** to adjourn the Regular Meeting of the Board of Education a 7:25 p.m.

MOTION CARRIED 7-2-0

DRAFT