

**Minutes**  
**THOMASTON BOARD OF EDUCATION**  
**Regular Meeting**  
 Thomaston Town Hall – Meeting Room One  
 Monday, July 13, 2015  
 7:00 p.m.

- Members:
- Roxy Fainer, Chairperson
  - Kathleen Freimuth, Vice Chairperson
  - Anne Petrucci, Secretary
  - Alexander Lee, Treasurer
  - Beth Campbell
  - Carol Pettinicchi
  - Rebecca Guay
  - Jennifer McDonald
  - Maureen McMahan
  - Francine Coss, Superintendent

**Minutes**

**Members Present:** Roxy Fainer, Kathleen Freimuth, Beth Campbell, Carol Pettinicchi, Rebecca Guay, Jennifer McDonald, Maureen McMahan, and Francine Coss

**Members Absent:** Anne Petrucci, Maureen McMahan arrived at 7:15 p.m.

**I. Establishment of a Quorum and Call to Order:**

**Roxy Fainer** established a quorum and called to order the Regular Meeting of the Board of Education at 7:02 p.m.

**II. Pledge of Allegiance:**

**Roxy Fainer** led the Pledge of Allegiance.

**III. Approval of Agenda:**

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve the agenda as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>7</b>	<b>0</b>	<b>0</b>
<b><i>Motion Carried</i></b>		

**IV. Approval of Minutes:**

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve the Regular Meeting minutes dated June 8, 2015 as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>6</b>	<b>0</b>	<b>1</b>
<b><i>Motion Carried</i></b>		

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve the Budget Committee meeting minutes dated June 8, 2015 as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>6</b>	<b>0</b>	<b>1</b>
<b><i>Motion Carried</i></b>		

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to accept/approve the Policy Committee meeting minutes dated June 8, 2015 as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>6</b>	<b>0</b>	<b>1</b>
<b><i>Motion Carried</i></b>		

**V. Superintendent's Report:**

- A. Connecticut State Dept. of Education Academic Office June 2015 Newsletter
- B. CAPSS/SBAC District Participation Data Collection
- C. Educator Evaluation Data Collection 2014-2015 (Part A)
- D. 2013-14 District Annual Performance Reports and Determinations
- E. School Security
  - School Security and Safety Plan
  - School Security Projects
- F. Northwest Evaluation Association (NWEA) College Readiness Linking Study
- G. 2015 Scholarship Recipients \$87,350 distributed in scholarships
- H. Fourth Quarter Honor Roll
- I. ED165 (Strategic School Profile Report)
- J. Fire Marshal School Inspections
- K. Enrollment
- L. Administrator Reports

**Discussion:**

**Francine Coss** explained the above items in the Superintendent's Report to Board Members.

**M. Personnel**

**a. New Hires/Transfers/Resignations:**

- *Aerielle Smith, Biology Teacher, Thomaston High School, New Hire effective 2015/2016 School Year*
- *Diane Aniki, Extended School Year(EYS) Nurse, Black Rock School, temporary position effective July 6, 2015 through July 23, 2015*
- *Mary Alice Ruggiero, Extended School Year(EYS)Nurse, Black Rock School, temporary position effective July 27, 2015 through July 30, 2015*
- *Phillip Holtz, Physics Teacher, Thomaston High School, Resignation, effective July 9, 2015*

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to accept/approve New Hires, Transfers, and Resignations as presented.

**Discussion:**

**Rebecca Guay** asked why the Nurse positions were temporary positions. **Francine Coss** explained that the Nurses were hired for the Extended School Year program which ends on July 30, 2015

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

- b. Curriculum Writer Assignments:
- *Allison Ghiglia & Holly Hernandez, Technology Curriculum Writer, Preschool, Kindergarten, Grade 2 and Grade 3*

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to accept/approve Curriculum Writer Assignments as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

- c. Schedule K Positions 2015/2016 School Year(see attachment)

Kathleen Freimuth **MOVED** and Becky Guay **SECONDED** to accept/approve Schedule K Assignments for the 2015/2016 school year as presented.

**Francine Coss** explained changes to the Schedule K positions.

**Rebecca Guay** asked if the Athletic Director position required an 092 Certification. **Francine Coss** explained that because our Athletic Director is only assigned to one school and not a District Athletic Director it is not required for them to have an 092 Certification.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

- d. Superintendent's Vacation Carryover

Kathleen Freimuth **MOVED** and Carol Pettinicchi **SECONDED** to accept/approve for the Superintendent to Carry over (5) five vacation days from the 2014-2015 to the 2015-2016 school year as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

**Discussion:**

**Francine Coss** thanked the Board of Education for allowing her to carry over (5) five vacation days from the 2014/2015 School Year.

**VI. Field Trips:**

- Carol Wright, Senior Class, Eastern States Exhibition, West Springfield, MA, September 23, 2015

Kathleen Freimuth **MOVED** and Carol Pettinicchi **SECONDED** to accept/approve the Senior Class Field Trip to Eastern States Exhibition as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

**VII. Committee Reports:**

**A. Budget/Audit Committee**

**1. Reports:**

**a) Business Report:**

- *State Education Resource Center (SERC) English Language Arts and Mathematics Curriculum Overview 2015-2016 School Year*
- *SERC English Language Arts Curriculum Coaching 2015-2016 School Year*
- *Connecticut Community Foundation Grant-2015-2016 School Year*
- *Black Rock Elementary School Facility Improvements and Minor Capital Repairs Grant*
- *Black Rock Elementary School Security Improvements*

**b. Finance Report:**

- *2014 - 2015 Financials*
- *2014-2015 Budget Projection*
- *Grant Report*
- *Operating Budget 2015-2016 School Year*
- *SERC English Language Arts Curriculum Coaching 2015-2016 School Year*

**2. Action Items:**

**a. Business and Finance Report**

- *2014-2015 June Expenditures of \$1,685,550.38.*

Kathleen Freimuth **MOVED** and Beth Campbell **SECONDED** to accept/approve the Business and Finance Report as presented.

**Discussion:**

**Francine Coss** explained the contents of the Business & Financial Report.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

**b. *Operating Budget 2015-2016 School Year***

Kathleen Freimuth **MOVED** and Beth Campbell **SECONDED** to accept/approve the Operating Budget for the 2015-2016 school year as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<i>8</i>	<i>0</i>	<i>0</i>
<i>Motion Carried</i>		

c. SERC English Language Arts Curriculum Coaching Expense of \$25,231.00

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to accept/approve SERC English Language Arts Curriculum Coaching expense as presented.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>8</b>	<b>0</b>	<b>0</b>
<b><i>Motion Carried</i></b>		

**B. Policy Committee**

1. Read Items:

- *Policy 3551, Business/Non-Instructional Operations - No School/No Play Guidelines - First Read*

2. Discussion Items:

- *Policy Audit Series 3000 - Business/Non-Instructional Operations*
- *Policy 4115, Personnel - Certified Evaluation*

**Discussion:**

**Francine Coss** explained that the Policy Committee met to review Policy Audit Series 3000. The Committee is still waiting for feedback from Pupil Services and the Chief of Police.

3. Future Agenda Items:

- *2016/2017 School Year Calendar*
- *Policy 6142.101 - Student Nutrition and Physical Activity*
- *Policy 5118 - Students, Nonresident Attendance/Tuition Students*
- *Policy 5118.1 - Students, Homeless Students*

**VIII. Public Participation:**

There was no public participation.

**IX. Executive Session:**

Kathleen Freimuth **MOVED** and Jennifer McDonald **SECONDED** to enter into Executive Session for the purpose of the Superintendent's Evaluation and Board Reflection, inviting Superintendent Francine Coss.

<i>Yea</i>	<i>Nay</i>	<i>Abstentions</i>
<b>8</b>	<b>0</b>	<b>0</b>
<b><i>Motion Carried</i></b>		

The Board of Education entered into Executive Session at 7:47 p.m.

The Board of Education exited Executive Session at 10:13 p.m.

**X. Adjournment:**

Kathleen Freimuth **MOVED** and Rebecca Guay **SECONDED** to adjourn the Regular Meeting of the Board of Education at 10:13 p.m.