
MINUTES
THOMASTON BOARD OF EDUCATION
REGULAR MEETING

Thomaston High School Auditorium
Monday, April 8, 2019
7:00 p.m.

Members:

Rebecca Guay, Chairperson
Beth Campbell, Vice Chairperson
Heather Patchell, Secretary
David Colavecchio, Treasurer
Francine Coss, Superintendent

Roxy Fainer
Maureen McMahon
Jennifer Nolan
Scott Theriault
Frank Treglia

Student Representative: Erin Fainer

1. Establishment of a Quorum and Call to Order

(Bylaws of the Board 9325.1 – Quorum)

- 1.1. Chairperson Rebecca Guay called the meeting to order at 7:05 p.m.
- 1.2. Board members in attendance: Chairperson Rebecca Guay, Beth Campbell, Superintendent Francine Coss, Roxy Fainer, Jennifer Nolan, and Scott Theriault
- 1.3. Board members absent: David Colavecchio, Maureen McMahon, and Frank Treglia

2. Pledge of Allegiance

- 2.1. Chairperson Rebecca Guay led the pledge of allegiance

3. Approval of Agenda

(Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)

Vote to accept/approve Regular Meeting Agenda of the Board of Education, April 8, 2019 as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve the Regular Meeting Agenda of the Board of Education, April 8, 2019 as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

4. Public Participation

(Policy 9325 – Bylaws of the Board Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. Approval of Minutes

(Bylaws of the Board 9326 – Minutes)

5.1. Regular Board of Education Meeting Minutes dated March 11, 2019

Vote to accept/approve the Regular Board of Education Meeting Minutes dated, March 11, 2019 as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve the Regular Meeting Agenda of the Board of Education, March 11, 2019 as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
4	0	2
		Chairperson Rebecca Guay
		Jennifer Nolan

6. Recognitions

6.1. 2019 Thomaston Center School Invention Convention Finalists

- 6.1.1. Mason Allen
- 6.1.2. Berlyn Brzoska
- 6.1.3. Jacob Hotchkiss
- 6.1.4. Hailey Hychko
- 6.1.5. Maddox Lahey
- 6.1.6. Christopher Marcil
- 6.1.7. Mackenzie Pelletier

6.2. 2019 Invention Convention Thomaston High School Finalists

- 6.2.1. Nicholas Jacques
- 6.2.2. Marie Morey
- 6.2.3. Alexander Thornberg

7. Presentations

- 7.1. Thomaston Public Schools Business Manual – Mariah Nani – University of Connecticut Department of Public Policy Intern
- 7.2. [TEACH CT](#) Presentation – [Megan Kellogg](#) and Eric Martin, Director of Curriculum, Instruction and Assessment

8. Student Representatives Report

Chairperson’s Report

- 8.1. Letter of Intent to Homeschool
- 8.2. Residency Determination Letters
- 8.3. Thomaston Public Schools Exit Interview
- 8.4. 2019 Graduation Sign-up Sheets

9. Superintendent’s Report

- 9.1. State of Connecticut Board of Education Memorandum – Approval of easyCBM Reading Assessment – February 27, 2019
- 9.2. State of Connecticut Board of Education Letter – 2019 – 2020 State of Connecticut Student Board Member Search – March 5, 2019
- 9.3. State of Connecticut Board of Education Memorandum – Statewide Student Information System: A feasibility Report – March 21, 2019
- 9.4. State of Connecticut Department of Education Memorandum: 2020 Anne Marie Murphy Paraeducator of the Year Award – March 12, 2019
- 9.5. State of Connecticut Department of Education Memorandum: Thomaston Association of School Administrators Notice of Negotiations – April 2, 2019
- 9.6. State Education Recourse Center Letter – 4th Dismantling Systemic Racism: 2019 Conference on Race, Education and Success – March 28, 2019
- 9.7. Follow-up Letter - Thomaston Inland Wetlands and Watercourses Commission (IWWC)
- 9.8. Letter of Response – Fire Marshal Norton
- 9.9. Revised 2018-2019 District Calendar
- 9.10. Administrator Reports
- 9.11. Enrollment Report – March 29, 2019
- 9.12. Thomaston Public Schools – News for Staff – March 2019
- 9.13. CABE Liaison Newsletter - April 2019
- 9.14. Request to Dispose Out dated Equipment per Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies Disposition of Outdated Books – Thomaston Center School

Vote to accept/approve the disposal of outdated equipment per Policy 3260 as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve the disposal of outdated equipment per Policy 3260 as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

9.15. Personnel

(Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment)

9.15.1. New Hires/Transfers/Retirements/Resignations

- 9.15.1.1. Cynthia Scheppard, Retirement, Paraprofessional, Black Rock School, May 3, 2019
- 9.15.1.2. Craig Chaplen, Resignation, Paraprofessional, Thomaston High School March 22, 2019

Vote to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignations per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented

Beth Campbell motioned and Scott Theriault seconded to acknowledge Superintendent’s notification of New Hire/Transfers/Retirements/Resignations per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

9.15.2. Schedule K/Coach Positions

- 9.15.2.1. Preston Soeprasetyo, Middle School Baseball Coach, Thomaston High School
- 9.15.2.2. Robert Stack, Middle School Softball Coach, Thomaston High School
- 9.15.2.3. David LaPardo, Reappointment, Middle School Track and Field, Thomaston High School
- 9.15.2.4. James Alberto, Reappointment, Junior Varsity Boys’ Baseball, Thomaston High School
- 9.15.2.5. Mark Olsen, Reappointment, Track and Field, Thomaston High School
- 9.15.2.6. Kelly Finley, Reappointment, Girls’ Varsity Softball, Thomaston High School
- 9.15.2.7. Robert Milius, Reappointment, Junior Varsity Softball, Thomaston High School

9.15.3. Contracted Services/Employees

- 9.15.3.1. Todd Bendtsen, Renewal of Contract, 2019 - 2020 Business Manger Contract –Contracted Employee
- 9.15.3.2. Kristin Thornton, Renewal of Contract, 2019 – 2022 Executive Secretary to the Superintendent of School Contract –Contracted Employee
Carolyn Dei Dolori, Renewal of Contract, 2019 – 2020 PowerSchool Consultant Contract - Contracted Services

Vote to acknowledge Superintendent’s notification of Schedule K/Coach Positions/Contracted Services/Employees per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented

Scott Theriault motioned and Heather Patchell seconded to acknowledge Superintendent’s notification of Schedule K/Coach Positions/Contracted Services/Employees per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

Discussion: *Roxy Fainer* pointed out that an error in the contract for the PowerSchool Consultant and asked for the error to be corrected.

Superintendent Coss noted that the PowerSchool Consultant’s hourly rate has increased, but the number of work hours was decreased. The error will be corrected.

Beth Campbell asked if the contracted employees have an annual review.

Superintend Coss replied yes the contracted employees have an annual review.

Beth Campbell asked who facilitates the reviews.

Superintendent Coss explained that it depends on who the contracted employee is. The three on the agenda are reviewed by Superintendent Coss. There will be a contract that will be presented to the board next month that would be reviewed by an administrator.

Vote: Motioned carried

Yes	No	Abstain
5	0	1
		Beth Campbell

10. Committee Reports

(Bylaws of the Board 9132 – Standing Committees)

10.1. Budget/Audit Committee

(Policy 3430 Business/Non-Instructional Operations – Periodic Financial Reports)

- 10.1.1. 2018-2019 Budget Table without Encumbrances
- 10.1.2. 2018-2019 Budget Table with Encumbrances
- 10.1.3. 2018-2020 Grant Report
- 10.1.4. 2018-2019 Transfers

Vote to accept/approve the 2019-2020 Healthy Food Certification Statement as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve the 2019-2020 Healthy Food Certification Statement as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

Vote to accept the Smart Start Grant for the amount of \$75,000 for the purpose of early childhood education as presented

Beth Campbell motioned and Heather Patchell seconded to accept the Smart Start Grant for the amount of \$75,000 for the purpose of early childhood education as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

Vote to accept the School Readiness Grant for the amount of 18,000 for the purpose of early childhood education as presented

Beth Campbell motioned and Scott Theriault seconded to accept the School Readiness Grant for the amount of 18,000 for the purpose of early childhood education as presented

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

Vote to accept the IDEA 611 and 619 Grants for the total amount of \$251,985 for the purpose of supplementing special education costs as presented

Beth Campbell motioned and Scott Theriault seconded to accept the IDEA 611 and 619 Grants for the total amount of \$251,985 for the purpose of supplementing special education costs as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

Vote to accept/approve Business and Finance Report and Expenditures per Policy 3432/ 3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented

Beth Campbell motioned and Scott Theriault seconded to accept/approve Business and Finance Report and Expenditures per Policy 3432/ 3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

10.2. Policy Committee

10.2.1. Presentations – None

10.2.2. Action Items – None

10.2.3. Read Items

10.2.3.1. 1st Read Policy Audit Series 6000

10.2.4. Discussion Items – None

11. Enter Executive Session for the purpose of Self Evaluation of the Board of Education

Beth Campbell motioned and Heather Patchell seconded to Enter into Executive Session for the purpose of Self Evaluation of the Board of Education at 8:03 p.m. and invited Superintendent Coss.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

12. Exit Executive Session

12.1. The Board exited Executive Session at 8:41 p.m.

13. Adjournment

Vote to adjourn

Beth Campbell motioned and Heather Patchell seconded to adjourn the meeting at 8:41 p.m.

Discussion: None

Vote: Motioned carried

Yes	No	Abstain
6	0	0

The meeting was adjourned at 8:41 p.m.