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**MINUTES  
THOMASTON BOARD OF EDUCATION  
REGULAR MEETING**

**Thomaston Center School – Library Media Center  
Monday, November 14, 2016  
7:00 p.m.**

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**Members:**

**Roxy Fainer, Chairperson  
Kathleen Freimuth, Vice Chairperson  
Anne Petrucci, Secretary  
Alexander Lee, Treasurer  
Francine Coss, Superintendent**

**Beth Campbell  
David Colavecchio  
Maureen McMahon  
Scott Theriault  
Frank Treglia**

**Student Representatives:**

**Joshua Gallo**

**Michaela Palladino**

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**1. Establishment of a Quorum and Call to Order**

- 1.1. **Chairperson Roxy Fainer** called the meeting to order at 7:01 p.m.
- 1.2. Board Members in attendance: **Chairperson Roxy Fainer, Kathleen Freimuth, Alexander Lee, Superintendent Francine Coss, Beth Campbell, David Colavecchio, Maureen McMahon, Scott Theriault and Frank Treglia**
- 1.3. Board Members Absent: **Anne Petrucci, Joshua Gallo and Michaela Palladino**
- 1.4. Others in attendance: John Perrucci, Kristin Raymond, Aimee Turner, Carmela Ciavarella, Mark Ciavarella, Elaine Ciavarella and Jessica Ciavarella

**2. Pledge of Allegiance: Chairperson Roxy Fainer** led the Pledge of Allegiance.

**3. Approval of Agenda**

***Vote to accept/approve the Regular Board of Education Meeting Agenda, dated November 14, 2016***

***Kathleen Freimuth moved and Frank Treglia seconded to accept/approve the Regular Board of Education Meeting Agenda, dated November 14, 2016.***

**Alexander Lee moved** and **Beth Campbell seconded** to amend the Regular Board of Education Meeting Agenda, dated November 14, 2016 to move agenda item 9.2 Professional Agreement between Thomaston School Administrators Association and Thomaston Board of Education July 1, 2017 – June 30, 2020 to agenda item 12 and enter into Executive Session.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

**Vote to accept/approve the amended Regular Board of Education Meeting Agenda, dated November 14, 2016 as presented**

**Kathleen Freimuth moved** and **Alexander Lee seconded** to accept/approve the amended Regular Meeting Agenda, dated November 14, 2016 as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

**4. Public Participation:** None

**5. Approval of Minutes:**

5.1. Special Meeting - Board Retreat Minutes dated October 13, 2016 as presented

**Vote to accept/approve the Special Meeting - Board Retreat Minutes dated October 13, 2016 as presented**

**Alexander Lee moved** and **Kathleen Freimuth seconded** to accept/approve Special Meeting – Board Retreat Minutes, dated October 13, 2016 as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
6	0	2 Kathleen Freimuth Frank Treglia

5.2. Regular Board of Education Meeting Minutes dated October 17, 2016

**Vote to accept/approve Regular Board of Education Meeting Minutes dated October 17, 2016 as presented**

**Alexander Lee moved and Kathleen Freimuth seconded** to accept/approve Regular Board of Education Meeting Minutes, dated October 17, 2016 as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
7	0	1 Beth Campbell

5.3. Budget Committee Meeting Minutes dated October 17, 2016

**Vote to accept/approve Budget Committee Minutes dated October 17, 2016 as presented**

**Alexander Lee moved and Kathleen Freimuth seconded** to accept/approve Budget Committee Minutes, dated October 17, 2016 as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
7	0	1 Beth Campbell

5.4. Policy Committee Meeting Minutes dated October 17, 2016

**Vote to accept/approve Policy Committee Minutes dated October 17, 2016 as presented**

**Alexander Lee moved and Kathleen Freimuth seconded** to accept/approve Policy Committee Minutes, dated October 17, 2016 as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
7	0	1 Beth Campbell

## 6. Presentations:

- 6.1. WIN Block – Kristin Bernier, Thomaston Center School Principal
- 6.2. Creating and Sustaining an Effective Advisory Program – John Perrucci, Thomaston High School Principal, Kristin Raymond, Thomaston High School Assistant Principal, Eric Martin, Director of Curriculum, Instruction and Assessment and Aaron Bunel, Thomaston High School Advisory Coordinator

## **7. Recognitions**

- 7.1. Rotary Student of the Month – November – Jessica Ciavarella
- 7.2. ConnCASE Board Member – Aimee Turner, Director of Pupil Services

## **8. Student Representative's Report**

## **9. Chairperson's Report**

- 9.1. CABA Board Recognition Awards Invitation

## **10. Superintendent's Report**

- 10.1. State Board of Education Memorandum – Smarter Balanced Summative Assessment Growth Model for District and School Accountability
- 10.2. State Board of Education Memorandum – ED 236 Immigrant Students and Youth Program Survey
- 10.3. State Board of Education Memorandum – September 7, 2016, State Board of Education Meeting Coaches' Concussion and Head Injury Annual Review
- 10.4. State Board of Education Memorandum – Connecticut ESSA Stakeholder Survey
- 10.5. State Board of Education Memorandum – Guidelines for Alternative Education Settings
- 10.6. State Board of Education Memorandum – Adoption of Connecticut Arts Standards
- 10.7. State Department of Education Memorandum – Bureau of Educator Standards and Certification Update
- 10.8. Independent Contractor Agreement – Carolyn Dei Dolori
- 10.9. CREC Technology Audit Contract
- 10.10. Semi Annual Roof Inspections
  - 10.10.1. Thomaston High School
  - 10.10.2. Thomaston Center School

- 10.10.3. Black Rock School
- 10.11. Effective School Solutions – Insights – November 2016
- 10.12. Connecticut Water Company – Water Lead Testing in Black Rock School
- 10.13. Letter to Department of Administrative Services (DAS) – Director of Procurement
- 10.14. State Education Resource Center (SERC) letter regarding new Executive Director
- 10.15. Thomaston Public Schools News for Staff
  - 10.15.1. September 2016
  - 10.15.2. October 2016
- 10.16. Administrator Reports
- 10.17. Enrollment Report
- 10.18. Job Descriptions
  - 10.18.1. Library Media Specialist – Grades 7-12

**Vote to accept/approve Job Descriptions as presented**

**David Colavecchio moved and Kathleen Freimuth seconded to accept/approve Job Descriptions as presented.**

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

- 10.19. Personnel
  - 10.19.1. Christine Charbonneau, New Hire, Kitchen Worker, Thomaston High School
  - 10.19.2. Jennifer Lowell, New Hire, NAEYC Preschool Paraprofessional, Black Rock School
  - 10.19.3. Lynn Murphy, New Hire, Kitchen Worker, Thomaston High School
  - 10.19.4. Kenneth Naylor, New Hire, Substitute Custodian, Thomaston Public Schools
  - 10.19.5. Timothy Zaprzalka, New Hire, Long Term Substitute – Physical Education, Thomaston High School

**Vote to accept/approve New Hires/Transfers Positions as presented**

**Kathleen Freimuth moved and Maureen McMahon seconded to accept/approve New Hires/Transfers Positions as presented.**

**Discussion:** *Frank Treglia* asked if the Kitchen positions are extra positions or replacing the previous employees.

**Superintendent Coss** responded that the Kitchen positions are to replace positions that were vacated.

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

10.19.6. Tammy Dumas, Schedule K Position, Special Education Coordinator, Thomaston High School

10.19.7. Diane Aniki, Reappointment, Head Nurse, Thomaston Public Schools

10.19.8. Preston Soeprasetyo, Junior Varsity Soccer Coach, Thomaston High School

10.19.9. Mark Olsen, Resignation, Assistant Indoor Track Coach, Thomaston High School

**Vote to accept/approve Schedule K/Coach/Reappointment/Resignation Positions as presented**

**Kathleen Freimuth moved** and **Scott Theriault seconded** to accept/approve Schedule K/Coach/Reappointment/Resignation Positions as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

## 11. Committee Reports

### 11.1. Reports

#### 11.1.1. October Business Report

- Letter to Dime Oil Company regarding 2017-2018 oil bid
- Connecticut State Department of Education Net Current Expenditures per Pupil(NCEP) Data 2015-2016
- Connecticut State Department of Education Comparison Between Net Current Expenditures per Pupil (NCEP) 2014-2015 and 2015-2016
- Connecticut State Department of Education Memorandum – 2016-2017 Magnet Transportation Grant
- Rain Gutter Quote

- Key Fob Costs

11.1.2. October Finance Report

- 2016/2018 Grant Report
- October 2016 Expenditures \$1,514,809.08
- October 2016 Transfers \$0.00

**Vote to accept/approve Business and Finance Report and Expenditures as presented**

**Alexander Lee moved** and **Kathleen Freimuth seconded** to accept/approve Business and Finance Report and Expenditures as Presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

11.2. Policy Committee

11.2.1. Presentations – None

11.2.2. Action Items – Thomaston Board of Education Organization Chart – Policy 2120

**Vote to accept/approve the Thomaston Board of Education Organization Chart – Policy 2120 as presented**

**Kathleen Freimuth moved** and **Scott Theriault seconded** to accept/approve Business and Finance Report and Expenditures as presented.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

11.2.3. Read Items

11.2.3.1. First Read Policy Audit Series 5000

11.2.3.2. First Read Community Relations – Policy 1330 – Use of School Facilities

11.2.4. Discussion Items

11.2.4.1. Suspend Policy/Regulation 4118.51/4218.51

**Kathleen Freimuth moved** and **Maureen McMahon second** to suspend policy/regulation 4118.51/4218.51

until a replacement policy can be approved by the Board of Education.

**Discussion:** **Scott Theriault** asked if there is a policy in the interim.

**Superintendent Coss** replied that in the interim there is an acceptable use policy 4118.5/4218.5.

**Scott Theriault** asked as far as friending a parent on social media, is there a policy in the interim.

**Superintendent Coss** explained that the friending of a parent on social media is in policy 4118.51/4218.51 only, not in the acceptable use policy 4118.5/4218.5.

**Alexander Lee** asked about the friending of a student on social media.

**Superintendent Coss** replied that the friending of a student is in policy 4118.51/4218.51 only, not in the acceptable use policy 4118.5/4218.5.

**Alexander Lee** asked if CBE mentioned if this policy has been an issue in the past.

**Superintendent Coss** stated that she did not ask CBE specifically about past issues with this policy.

**Beth Campbell** asked, if a board member views a staff member bullying another staff member on social media is there a policy regarding that?

**Superintendent Coss** responded that the social media and acceptable use policies address that.

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

11.2.4.2. 2018-2019 Regional Calendar

**12. Professional Agreement between Thomaston School Administrators Association and Thomaston Board of Education July 1, 2017 – June 30, 2020**

12.1. Executive Session

12.1.1. Enter into Executive Session

**Vote to enter into executive session for the purpose of discussion of records, reports and statements of strategy or negotiations with respect to collective bargaining**

**Kathleen Freimuth moved and Scott Theriault seconded to move into Executive Session for the purpose of discussion of**



records, reports and statements of strategy or negotiations with respect to collective bargaining at 8:29 p.m. and invited **Superintendent Coss** to attend.

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

12.1.2. Exited Executive Session/Enter into Public Session

The Board of Education exited Executive Session and Entered into Public Session at 9:11 p.m.

**Vote to accept/approve Professional Agreement between Thomaston School Administrators Association and Thomaston Board of Education July 1, 2017 – June 30, 2020 as presented.**

**Kathleen Freimuth moved and Scott Theriault seconded, to accept/approve Professional Agreement between Thomaston School Administrators Association and Thomaston Board of Education July 1, 2017 – June 30, 2020 as presented.**

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0

13. Adjournment

**Kathleen Freimuth moved and Frank Treglia seconded to adjourn the meeting at 9:12 p.m.**

**Discussion:** None

**Vote: Motion carried**

Yes	No	Abstain
8	0	0