



A G E N D A
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Monday, December 14, 2020
7:00 p.m.
Virtual Only

This meeting can be viewed live on [Board of Education YouTube Channel](#)

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Beth Campbell, Chairperson
David Colavecchio, Vice Chairperson
Heather Patchell, Secretary
Roxy Fainer, Treasurer
Francine Coss, Superintendent

Salvatore SantaMaria
Frank Treglia
Jennifer Nolan
Matthew VanOrmer
Sarah Ethier

Student Representatives 2020-2021

Isabella Guerrero
McKenna O'Sullivan
Cesar Velez

- 1. Establishment of a Quorum and Call to Order** (Bylaws of the Board 9325.1 – Quorum)
 - 2. Pledge of Allegiance**
 - 3. Approval of Agenda** ▲ (Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination)
- Vote to accept/approve Regular Meeting Agenda of the Board of Education dated December 14, 2020 as presented.**
- 4. Public Participation** ▲▲▲ (Bylaws of the Board 9325 – Meeting Conduct)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- After Connecticut Executive Order 7, the Thomaston Board of Education meetings are held virtually. Public
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participation for virtual meetings is permitted through written comment. Those who wish to make public comments during a virtual meeting of the Thomaston Board of Education shall:

- Submit public comments at least one (1) hour before the scheduled start of the virtual meeting
- Submit public comments via the Thomaston Board of Education Public Comment Google Form at <https://forms.gle/WtQ7LkbUdpWrsCwJ6>.

NOTE: Written public comments that meet the criteria above shall be read aloud by a Board member during the Board of Education meeting.

5. Approval of Minutes ▲ (Bylaws of the Board 9326 – Minutes)

5.1. Regular Board of Education Meeting Minutes dated November 9, 2020

Vote to accept/approve Regular Meeting Minutes of the Board of Education dated November 9, 2020 as presented.

5.2. Special Meeting of the Board of Education Minutes dated November 16, 2020

- 5.2.1. Public Comment - Open Ended Only - Thomaston Public Schools' Staff - Collected Via Google Form - November 14 and 15, 2020
- 5.2.2. Public Comment - Open Ended Only - Parents of Thomaston Schools - Collected November 14 and 15, 2020
- 5.2.3. Special Meeting Survey - Effect Of COVID-19 on In-Person Instruction - Thomaston Public Schools' Staff Responses
- 5.2.4. Special Meeting Survey - Effect of COVID-19 on In-Person Instruction - Parents of Thomaston Schools Responses

Vote to accept/approve Special Meeting Minutes of the Board of Education dated November 16, 2020 as presented.

6. Recognitions ▲▲▲ (Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board)

- 6.1. November Rotary Student of the Month - Elizabeth Marble
- 6.2. Thomaston Rotary Club - Donation of Masks to Thomaston Public Schools Staff Members

7. Presentations ▲▲▲ (Bylaws of the Board 9410 – Public Announcement of Accomplishments) - None

8. Student Representatives Report ▲▲▲ (Bylaws of the Board 9160 – Student Representation on the Board of Education)

9. Chairperson's Report ▲▲▲ (Bylaws of the Board 9121 – Office of the Chairperson)

- 9.1. First Quarter Honor Roll - Thomaston High School
- 9.2. January 11, 2021 Regular Meeting of the Board of Education - Rescheduled to January 4, 2021 as a Special Meeting
- 9.3. USPS Mail to Thomaston Board of education Members

10. Superintendent's Report ▲▲▲ (Policy 2131 – Administration – Superintendent of Schools)

10.1. Correspondence

10.1.1. Superintendent

- 10.1.1.1. Mindbeat - November 4, 2020
- 10.1.1.2. Mindbeat - November 18, 2020
- 10.1.1.3. Effective School Solutions - Insights & Solutions - November 2020
- 10.1.1.4. Thank you Note to Douglas Craig - Thomaston High School Technology Teacher - Nature Center Presentation during the November 9, 2020 BOE meeting
- 10.1.1.5. Thank you note from staff member to Thomaston Board of Education, Administration, Superintendent Coss, and Staff
- 10.1.1.6. Letters of Quarantine - Thomaston High School - November 9, 2020
- 10.1.1.7. Letters of Quarantine - Black Rock School - November 14, 2020

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- 10.1.1.8. Letters of Quarantine - Thomaston High School - November 17, 2020
 - 10.1.1.9. Letters of Quarantine - Thomaston High School and Center School - November 18, 2020
 - 10.1.1.10. Updated District Calendar to Reflect Remote Instruction - November 30, 2020-January 15, 2021
 - 10.1.1.11. CAFE Virtual Delegate Assembly Registration Confirmation - November 19, 2020
 - 10.1.1.12. Employer Evidence on the Closing of Thomaston Public Schools for In-Person Instruction - School Messenger - November 24, 2020
 - 10.1.1.13. Exit Interview Response - Thomaston Public School Staff
 - 10.1.1.14. Introductory Letter - NESDEC Affiliates
 - 10.1.1.15. COVID-19 Vaccine - October 2020 - Brown and Brown Insurance
 - 10.1.1.16. Letter Response to Robert Norton, Sr. - Fire Marshall, Town of Thomaston - Completion of Thomaston High School Railing Compliance Plan
 - 10.1.1.17. Residency Determination Letter - Student A
 - 10.1.1.18. Residency Determination Letter - Student B
 - 10.1.2. *Connecticut Association of Boards of Education (CABE)*
 - 10.1.2.1. Liaison Newsletter - November 2020
 - 10.1.2.2. Online Journal -November 2020
 - 10.1.2.3. Journal - November
 - 10.1.2.4. Policy Highlights - Volume 20 Issue #9
 - 10.1.2.5. CABE Journal - December 2020
 - 10.1.2.6. CABE Liaison Newsletter - December 2020
 - 10.1.3. *Connecticut Association of Public Schools Superintendents (CAPSS)* - None
 - 10.1.4. *Department of Public Health (DPH)*
 - 10.1.4.1. Alert Resources
 - 10.1.4.2. First Responder/Emergency Medical Services COVID-19 Testing Guidance
 - 10.1.4.3. Public Safety COVID-19 Testing
 - 10.1.4.4. COVID-19 Violation of Mask and Gathering Size Requirements for Local Officials - October 16, 2020
 - 10.1.4.4.1. Webinar
 - 10.1.4.5. Infraction Training - Violations of Mask Requirements and Gathering Size Restrictions - October 23, 2020
 - 10.1.4.5.1. Webinar
 - 10.1.4.6. Infraction Training - Summary Suspension of Liquor Licenses and Violations of Mask Requirements and Gathering Size Restrictions - November 6, 2020
 - 10.1.4.6.1. Webinar
 - 10.1.4.7. *U.S. Department of Education*
 - 10.1.5. *Connecticut State Department of Education (CSDE)*
 - 10.1.5.1. Suspension of Portfolio Process for 093
 - 10.1.5.2. Apprenticeship Career Path PD Playlist
 - 10.1.5.3. Career Exploration PD Playlist
 - 10.1.5.4. Career Readiness PD Playlist
 - 10.1.5.5. Career Development Month
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- 10.1.5.6. Addendum 5 Interim Guidance for Responding to COVID-19 Scenarios in Connecticut School Districts
 - 10.1.5.7. Reimagining Employee Work to Support Students Educational Needs
 - 10.1.5.8. African American/Black and Puerto Rican/Latino Curriculum and Course Update
 - 10.1.5.9. 2019-2020 Independent Accountant's Report
 - 10.1.5.10. Tracking Daily Attendance on Remote Days in 2020-2021
 - 10.1.5.11. Email Announcement of the Passing of Gerald Tirozzi - Former Connecticut Commissioner of Education (1983-1991)
 - 10.1.5.12. Priority Standards for Essential Learning Handbook November 2020
 - 10.1.5.13. Priority Standards for Essential Learning Handbook for School Year 2021
 - 10.1.5.14. English-Suicide Prevention Public Health Alert and Call to Action
 - 10.1.5.15. Spanish- Suicide Prevention Public Health Alert and Call to Action
 - 10.1.5.16. Firearm Safety Guide for Connecticut Schools
 - 10.1.5.17. Professional Support Series 20 - November 30, 2020
 - 10.1.5.18. 2021-22 Administration of the Connecticut SAT School Day
 - 10.1.5.19. Remote Learning 2.0 Checklist
 - 10.1.5.20. COVID-19 School Submission Reporting Guidance
 - 10.1.5.21. Computer Science Education Week Memo
 - 10.1.5.22. Remote Instruction Checklist Memo - Superintendents
 - 10.1.5.23. Computer Science PD Playlist
 - 10.1.5.24. Newsletter - December 3, 2020
 - 10.1.5.25. Effective School Solutions - Insights and Solutions - December 2020
 - 10.1.5.26. Thought Exchange Memo
 - 10.1.5.27. Assessment and Accountability in 2021
 - 10.1.5.28. Interdistrict Cooperative Grant Proposals - 2021-2022
 - 10.1.5.29. Free Internet for Students - English Version
 - 10.1.5.30. Free Internet for Students - Spanish Version

10.2. Reports, Contracts and General Information

10.2.1. Reports

- 10.2.1.1. Administrator Reports - December 2020
 - 10.2.1.1.1. Science Curriculum - Grade 4
 - 10.2.1.1.2. Science Curriculum - Grade 5
 - 10.2.1.1.3. Science Curriculum - Grade 6

Vote to accept/approve Science Curriculum for Grades 4, 5, and 6 as presented.

- 10.2.1.2. Enrollment - December 1, 2020
 - 10.2.1.2.1. Distance Learning Enrollment - Remote Learning for all Thomaston Public Schools - November 30, 2020 - January 18, 2021
 - 10.2.1.2.2. Analysis of Preliminary Enrollment in 2020-2021 - Connecticut State Department of Education
 - 10.2.1.2.3. Student Attendance in September - Connecticut State Department of Education
- 10.2.1.3. Distance Learning Report - Superintendent Francine Coss

10.2.2. Contracts

- 10.2.2.1. SAVVAS - Elevate Middle Grades Science Digital Courseware -2020-2021
- 10.2.2.2. Capital Region Educational Council and Thomaston Board of Education - Student B - 2020-2021 School Year
- 10.2.2.3. State Education Resource Center and Thomaston Public Schools - Memorandum of Agreement - July 1, 2020 through May 28, 2021
- 10.2.2.4. Gina Carmody - Consultant to the Business Office - November 1, 2020 - February 28, 2021
- 10.2.2.5. Superintendent Francine Coss - July 1, 2020 - June 30, 2023
- 10.2.2.6. AFSCME - July 1, 2020 - June 30, 2021

10.2.3. General Information

10.2.3.1. Fund-Raisers

- 10.2.3.1.1. Thomaston High School - Dress Down Day - SAGE
- 10.2.3.1.2. Thomaston High School - Class of 2024 - Class Council - Carnation/Flowers Sale for Valentine's Day
- 10.2.3.1.3. Thomaston High School - Class of 2024 - Corn Hole Tournament - Spring 2021
- 10.2.3.1.4. Gift Donation from Anonymous Donor to Varsity Field Hockey Team - Jackets and Long-Sleeved Tee Shirts

10.2.4. Personnel (Policy 4112/4212 - Personnel - Certified/Non-Certified Appointment and Conditions of Employment)

10.2.4.1. New Hires

- 10.2.4.1.1. Joyce Weglarz - Paraprofessional - Black Rock School
- 10.2.4.1.2. Paul Clement - Custodian - Regular Part-Time (temporary) - Thomaston Center Schools
- 10.2.4.1.3. Jessica LeClerc - Grade 6 Long-Term Substitute Teacher - Thomaston Center School

10.2.4.2. Transfers/New Assignment

- 10.2.4.2.1. Alisa Zepecki -In-Person Grade 2 Teacher - Effective December 7, 2020
- 10.2.4.2.2. Jennifer Irazabal - In-Person Mathematics Intervention Teacher (K-6) - Effective December 7, 2020
- 10.2.4.2.3. Ashley Lajoie - Remote Grade 2 Teacher and Grade 3 Long-Term Substitute Teacher - Effective December 7, 2020

10.2.4.3. Retirements

- 10.2.4.3.1. Jean Nolte - Mathematics Interventionist - Thomaston Center School - Effective at the Conclusion of the 2020-2021 School Year

10.2.4.4. Resignations

- 10.2.4.4.1. Tracy Scarborough - Sixth Grade Long-Term Substitute Teacher - Thomaston Center School - Effective November 23, 2020
- 10.2.4.4.2. Julia Wojtczak - Kitchen Worker - Thomaston High School

10.2.4.5. Renewals - None

10.2.4.6. Stipends

- 10.2.4.6.1. District Emergency Management Coordinator - Gianni Perugini - Assistant Principal, Thomaston High School

Vote to acknowledge the Superintendent's notification of Personnel, specifically, New Hires/Transfers/Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

- 10.2.4.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel-- Certified/Non-Certified Personal Leaves Family and Medical Leave Act)
 - 10.2.4.7.1. Employee A
- 10.2.4.8. Interns and Student Teachers (Policy 1212 – Community Relations – School Volunteers)
 - 10.2.4.8.1. Andrea Pincus - Thomaston Center School - Temporary
- 10.2.4.9. Field Trips (out of state) (Policy 6153 - Instruction Field Trips - Secondary Schools) - None
- 10.2.4.10. Policy 3260 Business/Non-Instructional Operations Sales & Disposal of Books, Equipment & Supplies - None

11. Committee Reports ▲ (Bylaws of the Board 9132 – Standing Committees and Bylaws of the Board 9133 - Special Committees/Advisory Committees)

- 11.1. Ad Hoc Achievement Committee
 - 11.1.1. December 9, 2020 - Meeting Agenda
- 11.2. Personnel AD-HOC Committee
 - 11.2.1. November 16, 2020 - Meeting Agenda - CANCELED Due to Special Meeting of the Board of Education
 - 11.2.2. November 23, 2020 - Meeting Agenda
 - 11.2.3. Confidential (Anonymous) Staff Feedback Survey Options
- 11.3. Achievement Committee
 - 11.3.1. December 9, 2020 - Meeting Agenda

Per Bylaws of the Board 9133, vote to accept/approve the final report/recommendation of the Ad Hoc Personnel Committee and dissolve the Ad Hoc Personnel Committee.

- 11.4. Business Manager Report (awaiting completed report from Todd)
 - 11.4.1. November Business Report
 - 11.4.1.1. 2020-2021 Budget Table Without Encumbrances
 - 11.4.1.2. 2020-2021 Budget Table With Encumbrances
 - 11.4.1.3. 2020-2022 Grant Report
 - 11.4.1.4. 2020-2021 Transfers
 - 11.4.1.5. Expenditures
 - 11.4.1.5.1. November - 2020-2021 Fiscal Year: \$2,359,832.40

Vote to accept / approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations - Budget & Expense Report/Annual Financial Statement as presented.

- 11.5. Policy Committee (Policy 2231 – Administration/Policy and Regulation Systems)
 - 11.5.1. Presentations - None
 - 11.5.2. Discussion Items - None
 - 11.5.3. First Read Items - None
 - 11.5.4. Second Read Items
 - 11.5.4.1. Policy 0200
 - 11.5.4.1.1. Current Policy
 - 11.5.4.1.2. Proposed Changes - Marked Up Copy
 - 11.5.4.1.3. Proposed Changes - Clean Copy

11.5.5. *Action Items - None*

12. Adjournment