



A G E N D A
THOMASTON BOARD OF EDUCATION REGULAR MEETING
Thomaston High School Auditorium
Monday, October 21, 2019
7:00 p.m.

Mission Statement:

In a partnership of family, school and community, our mission is to **educate**, **challenge** and **inspire** each individual to excel and become a contributing member of society.

Members:

Rebecca Guay, Chairperson
Beth Campbell, Vice Chairperson
Heather Patchell, Secretary
David Colavecchio, Treasurer
Francine Coss, Superintendent

Roxy Fainer
Maureen McMahon
Jennifer Nolan
Scott Theriault
Frank Treglia

Student Representatives 2019-2020

Jacob Field
Isabella Guerrero
McKenna O'Sullivan

1. **Establishment of a Quorum and Call to Order** (*Bylaws of the Board 9325.1 – Quorum*)
2. **Pledge of Allegiance**
3. **Approval of Agenda** ▲ (*Bylaws of the Board 9325.2 – Order of Business and Policy 1205 Community Relations – Participation by the Public – Agenda Format/Preparation and Dissemination*)

Vote to accept/approve Regular Meeting Agenda of the Board of Education, October 21, 2019 as presented.

4. **Public Participation** ▲ ▲ ▲ (*Bylaws of the Board 9325 – Meeting Conduct*)

The Board welcomes public participation in accordance with Thomaston Board of Education Policy 9325 – Bylaws of the Board Meeting Conduct. Specifically, provision for permitting any individual or group to address the Board concerning any subject that lies within its jurisdiction shall be as follows:

- Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.
- No boisterous conduct shall be permitted at any Board of Education meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the chair, of that person's privilege of address. If necessary, the Chairperson may clear the room so that Board members may continue the meeting.
- No oral presentation shall include charges or complaints against any employee of the Board of Education, regardless of whether or not the employee is identified in the presentation by name or by another reference that tends to identify an individual. All charges or complaints against employees shall be submitted to the Board of Education under provision of Board of Education policy.

The Thomaston Board of Education is confident you will observe the rules of common courtesy. Thank you.

5. **Approval of Minutes** ▲ (*Bylaws of the Board 9326 – Minutes*)

- 5.1. Regular Board of Education Meeting Minutes dated September 9, 2019.
- 5.2. Special Meeting - October 1, 2019
- 5.3. Special Meeting - October 4, 2019

Vote to accept/approve the Board of Education Meeting Minutes dated September 9, 2019, October 1, 2019 and October 4, 2019 as presented.

6. **Recognitions** ▲ (*Policy 1170 – Community Relations/Recognitions of Students, Citizens, Staff Members, and Members of the Board of Education and Bylaws of the Board 9420 – Recognition of Accomplishments by Citizens, Students, Staff Members or Member of the Board*)

- 6.1. Rotary Student of the Month - September 2019 - Emily Root
- 6.2. Rotary Student of the Month - October 2019 - Sydney Stevenson
- 6.3. District Attendance Review Board (DARB) Recognition by Commissioner Cardona and Connecticut State Department of Education (CSDE) - Kristin Raymond

7. **Presentations** ▲ ▲ ▲ (*Bylaws of the Board 9410 – Public Announcement of Accomplishments*) - None

8. **Student Representatives Report** ▲ ▲ ▲ (*Bylaws of the Board 9160 – Student Representation on the Board of Education*)

9. **Chairperson's Report** ▲ ▲ ▲ (*Bylaws of the Board 9121 – Office of the Chairperson*)

9.1. Correspondence

- 9.1.1. To Kevin and Megan Greene – Response to Public Participation and Submitted Letter
- 9.1.2. To Colleen Neidt - Appointment to Wamogo Agriscience Advisory Board

- 9.1.3. *Thank you to Administrators - Celebration of Life - Mr. Kenneth Koval*
- 9.1.4. *EdAdvance Annual Report 2018-2019*
- 9.1.5. *Designation of a subcommittee of the board to conduct school accommodations hearings (AKA residency hearings)*

Vote to accept/approve that pursuant to Connecticut General Statutes Section 10-186, the Board of Education hereby designate a subcommittee of the board composed of three board members to conduct school accommodations hearings, including, but not limited to, hearings based on issues of residency.

10. Superintendent's Report ▲ ▲ ▲ (*Policy 2131 - Administration - Superintendent of Schools*)

10.1. Correspondence

10.1.1. Superintendent

- 10.1.1.1. *To Staff - News for Staff - September 2019*
- 10.1.1.2. *From Fire Marshal Robert Norton, Sr. - Annual School Fire Safety and Code Inspection Results*
- 10.1.1.3. *To Fire Marshal Robert Norton, Sr. - District Response to Annual School Fire Safety and Code Inspection Results*
- 10.1.1.4. *Fall 2019 Foothills Adult & Continuing Education Course Offering Brochure*
- 10.1.1.5. *Invitation to BOE Meeting - Emily Root - September Rotary Student*
- 10.1.1.6. *Invitation to BOE Meeting - Sydney Stevenson - October Rotary Student*
- 10.1.1.7. *To George Seabourne - Follow-Up to Requested Board of Finance Agenda Items*

10.1.2. Connecticut Association of Boards of Education (CABE)

- 10.1.2.1. *October 2019 CABE Liaison Newsletter*
- 10.1.2.2. *CABE Policy Highlights - September 20, 2019 (Researcher's Views on Personalized Learning)*
- 10.1.2.3. *Cyber Attack Prevention For School Districts - September 28, 2019*
- 10.1.2.4. *CABE Journal - October 2019*
- 10.1.2.5. *Policy Highlights - October 4, 2019 (New School Safety District Guide Released and Review of Public School Instructional Requirements*

10.1.3. Connecticut Association of Public School Superintendents (CAPSS) - None

10.1.4. Connecticut State Department of Education

- 10.1.4.1. *2017-18 District Annual Performance Reports and Determinations*
- 10.1.4.2. *Updated Assignment Codes for EDS*
- 10.1.4.3. *TEAM Program Updates*
- 10.1.4.4. *Changes to Connecticut Tobacco Statutes and the Dangers of E-Cigarettes*
- 10.1.4.5. *Identification of Designated Agents for the Certificate of Age Form ED-301 (Working Papers)*

10.2. Reports, Contracts and General Information

10.2.1. Reports

- 10.2.1.1. Administrator Reports – October 2019
- 10.2.1.2. Enrollment Report
- 10.2.1.3. CABE Leadership Award Application

10.2.2. Contracts - None

10.2.3. General Information

10.2.3.1. Fund-Raisers

- 10.2.3.1.1. Thomaston High School, Class of 2024
- 10.2.3.1.2. Thomaston High School, Class of 2024
- 10.2.3.1.3. Thomaston High School, Class of 2023
- 10.2.3.1.4. Thomaston High School, Interact Club
- 10.2.3.1.5. Thomaston High School, Class of 2021
- 10.2.3.1.6. Thomaston High School, Class of 2021
- 10.2.3.1.7. Black Rock School

10.2.4. Personnel (Policy 4112/4212 – Personnel – Certified/Non-Certified Appointment and Conditions of Employment)

10.2.4.1. New Hires

- 10.2.4.1.1. English Teacher, Thomaston High School – Jessyca Tucker
- 10.2.4.1.2. Ten (10) Month Secretary, Office of Curriculum Instruction, & Assessment – Andrea Butwell

10.2.4.2. Transfers/New Assignments

- 10.2.4.2.1. Temporary Assignment, Thomaston High School - Wendy Thomas
- 10.2.4.2.2. Reassignment, Thomaston High School - Wendy Thomas

10.2.4.3. Retirements - None

10.2.4.4. Resignations - None

10.2.4.5. Renewals - None

10.2.4.6. Stipends

First Name	Last Name	Location	Schedule K Position
Megan	Fitzgerald	THS	Student Mentor Coordinator
Megan	Fitzgerald	THS	Interact Club Advisor

Vote to acknowledge the Superintendent’s notification of Personnel, specifically, New Hire/ Transfers/ Retirements/Resignations/Renewals/Stipends per Policy 4112/4212 Personnel – Certified/Non-Certified Appointment and Conditions of Employment as presented.

10.2.4.7. Family and Medical Leave Act (FMLA) (Policy 4152.6/4252.6 – Personnel -- Certified/Non-Certified Personal Leaves Family and Medical Leave Act)

- 10.2.4.7.1. Certification of Health Care Provider for Family Member's Serious Health Condition (Family and Medical Leave Act) – Request 1
- 10.2.4.7.2. Certification of Health Care Provider for Family Member's Serious Health Condition (Family and Medical Leave Act) – Request 2
- 10.2.4.7.3. Certification of Health Care Provider for Family Member's Serious Health Condition (Family and Medical Leave Act) – Request 3
- 10.2.4.8. Interns and Student Teachers (Policy 1212 – Community Relations – School Volunteers) – None
- 10.2.4.9. Field Trips (out of state) (Policy 6153 – Instruction Field Trips – Secondary Schools)
 - 10.2.4.9.1. Thomaston High School, Peru

Vote to accept/approve the Field Trip as presented with the expectation that if travel to this country is deemed unsafe, it shall be canceled or the location of the trip will be changed to a country that is deemed safe for travel.

10. Committee Reports ▲ (Bylaws of the Board 9132 – Standing Committees)

- 10.1. Budget/Audit Committee (Policy 3430 – Business/Non-Instructional Operations – Periodic Financial Reports)
 - 10.1.1. September 2019 Business Manager Report
 - 10.1.1.1. Business Report
 - 10.1.1.1.1. Code of Conduct and Ethical Behavior
 - 10.1.1.1.2. Oil and Diesel Bid

Vote to approve/authorize Thomaston Public Schools Business Manager to Determine the Strike Price for Diesel and Oil for the 2020-2021 School Year and the Authority to Enter into a Contract using those determined prices.

- 10.1.1.1.3. Changes to the Adult Education Pricing Structure
- 10.1.1.1.4. Accounting and Payroll/HR Software
- 10.1.1.2. Expenditures
 - 10.1.1.2.1. September 2019 – 2019-2020 Fiscal Year: \$1,666,610.23

Vote to accept/approve Business and Finance Report and Expenditures per Policy 3432/3433 Business/Non-Instructional Operations – Budget & Expense Report/Annual Financial Statement as presented.

- 10.2. Policy Committee (Policy 2231 – Administration/Policy and Regulation Systems)
 - 10.2.1. Presentations – None

10.2.2. Action Items – None

10.2.3. Read Items

10.2.3.1. First Read – Policy Audit Series 6000

10.2.4. Discussion Items

10.2.4.1. Policy 6146 – Instruction – Graduation Requirements

10.2.4.2. Designation of a Subcommittee of the Board to Conduct School Accommodations Hearings (AKA Residency Hearings)

10.2.4.3. Policy 4212.4 - Personnel - Non-Certified Physical Examinations

11. Adjournment

Vote to adjourn.